

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
September 7, 2016**

The September 7, 2016 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

MEMBERS PRESENT: Mary Cripe – City of Goshen
David Cangany – South Bend Public Transportation Corp.
Ralph Booker – Marshall County Plan Commission
Chris Dressel – South Bend Community Investment
Rick Gaul – City of Plymouth
Chris Godlewski – Elkhart County Planning
Tim O'Donnell – St. Joseph County Airport Authority
Ron Robinson – Kosciusko County Administrator
Jeff Taylor – Elkhart County Highway
Lyndsay Quist – INDOT, LaPorte

MEMBERS ABSENT: Jessica Clark – St. Joseph County Engineering
Laurie Baker – Marshall County Highway Department
Leslie Biek – City of Elkhart
Bill Holder – Kosciusko County GIS
Larry Magliozzi – St. Joseph County Area Plan Commission
Roger Nawrot – City of South Bend
Ken Prince – City of Mishawaka
Jeremy Skinner – City of Warsaw
Vacant – St. Joseph County Health Dept.
Scott Tilden – Kosciusko County Highway Department
Gary West – City of Mishawaka
Doug Burgess – INDOT, Fort Wayne
Mary Enright – INDOT Central

OTHERS PRESENT: David Armstrong – INDOT, Fort Wayne
Jessica Miller – INDOT, Fort Wayne
Steve Moriarty – Kosciusko County
Marsh McSherry – Kosciusko County
Blair Spotts – City of South Bend
Richard Chapman – Lawson Fisher
James Turnwald – MACOG
Zach Dripps – MACOG
Erin Roznik – MACOG
Caitlin Stevens – MACOG
Donny Ritsema – MACOG
Tierra Harris – MACOG
Jeremy Reiman – MACOG
Shirley Czerna – MACOG

MINUTES OF THE AUGUST 3, 2016 MEETING

There were no corrections to the minutes of August 3, 2016.

A MOTION WAS MADE BY RICK GAUL AND
SECONDED BY CHRIS GODLEWSKI TO APPROVE THE
MINUTES OF AUGUST 3, 2016. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

1. **TTAC CHAIRMAN** – No report.
2. **TTAC SECRETARY** – No report.

OLD BUSINESS

MPO Coordination and Planning Area Reform Notice of Proposed Rulemaking (NPRM) MACOG Comments and Resolution 33-16

In July, the USDOT released a notice of proposed rulemaking, referred to as the MPO Coordination and Planning Area Reform-FHWA 2016-0016. The rule, if passed, would require MACOG to merge with Southwest Michigan Planning Commission or to produce joint work products. The 60 day public comment period closed on August 26th, despite the several requests for an extension.

On August 25th, MACOG compiled Resolution 33-16 and prepared a letter addressing particular issues of concern with the rulemaking. The Policy Board was briefed and subsequently passed Resolution 33-16 and endorsed the letter. The public comment letter was sent to the USDOT, along with 550 additional comments from across the country. The comments are currently under consideration by the USDOT, as MACOG awaits a response. Copies of both documents were distributed to the TTAC for their review.

Ralph Booker asked what would happen if the rule passed, and how would the merge affect the TTAC and Policy Board. James said there would be a 2-year phase-in period, which would include a decision making process for our organization. As for the committees, there would possibly be a need to create subsets that would merge into a higher level. Chris Godlewski asked if there is any idea how the USDOT will rule. James said there is not, but the House of Transportation Infrastructure Committee challenged the legality of the proposed rulemaking and the short comment period.

NEW BUSINESS

Amendments to the Fiscal Year (FY) 2016-2019 Transportation Improvement Program (TIP)

Fort Wayne District

INDOT Initiated – Resolution 34-16

A. INDOT Resolution 34-16	<u>Amendment</u> Add Project	Exempt Project in Elkhart County Phase: PE
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Des#: 1601214 **Location: SR 15, From SR 120 E. Jct to 3.23 Mi N of SR 120 E. Jct (Mich. State Line) HMA Overlay, Preventative Maintenance** SFY: 2017
Total: \$15,300 Federal: \$12,240 (ST STP) State: \$3,060

B. INDOT Amendment Exempt Project in Elkhart and Kosciusko Counties
Resolution 34-16 Add Project Phase: CN
Des#: 1601702 **Location: Indefinite Delivery/Indefinite Quantity Various Locations throughout the Fort Wayne District Patch and Rehab Pavement** SFY: 2017
Total: \$1,000,000 Federal: \$800,000 (ST STP) State: \$200,000

Erin Roznik presented Resolution 34-16 containing Fort Wayne District INDOT initiated TIP amendments. There were no questions on this resolution. Erin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RON ROBINSON AND
SECONDED BY DAVID CANGANY TO ENDORSE
RESOLUTION 34-16. THE MOTION CARRIED.

Unified Planning Work Program (UPWP) – Resolution 35-16

A. MACOG Amendment Exempt Project in Elkhart County
Resolution 35-16 Add Project Phase: PE
Des#: 1600542 **Location: Pictometry/Travel Demand Model Updates**
UPWP SFY: 2017
Total: \$87,500 Federal: \$70,000 (Grp II STP) Local: \$17,500

B. MACOG Amendment Exempt Project in Elkhart County
Resolution 35-16 Add Project Phase: PE
Des#: 1600542 **Location: CR 13 Grade Separation Study District**
UPWP SFY: 2017/2018
Total: \$300,000 Federal: \$240,000 (ST STP) Local: \$60,000

Erin Roznik presented Resolution 35-16 containing MACOG initiated UPWP amendments in the Fort Wayne District. Ralph Booker asked if Marshall and Kosciusko Counties could be provided additional funding for Pictometry. James said the same type of funding is not available for the Marshall and Kosciusko Counties. However, historically MACOG always has participated in funding Pictometry for both Kosciusko and Marshall County. MACOG has offered to do this again in 2017. There being no further questions, Erin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RICK GAUL AND
SECONDED BY TIM O'DONNELL TO ENDORSE
RESOLUTION 35-16. THE MOTION CARRIED.

LaPorte District

INDOT Initiated – Resolution 36-16

A. INDOT Amendment Exempt Project in St. Joseph and Marshall Counties
 Resolution 36-16 Add Project Phase: PE, CN
 Des#: 1601138 **Location: Various Locations throughout the LaPorte District**
Patch and Rehab Pavement SFY: 2017
 PE: Total: \$50,000 Federal: \$40,000 (ST STP) State: \$10,000 SFY: 2017
 CN: Total: \$1,000,000 Federal: \$800,000 (ST STP) State: \$200,000 SFY: 2017

Caitlin Stevens presented Resolution 36-16 containing LaPorte District INDOT initiated TIP amendment. There were no questions on this resolution. Caitlin asked for the TTAC’s endorsement of this resolution.

A MOTION WAS MADE BY RALPH BOOKER AND
 SECONDED BY TIM O’DONNELL TO ENDORSE
 RESOLUTION 36-16. THE MOTION CARRIED.

Unified Planning Work Program (UPWP) – Resolution 37-16

A. MACOG Amendment Exempt Project in St. Joseph County
 Resolution 37-16 Add Project Phase: PE
 Des#:1600542 **Location: Pictometry/Travel Demand Model Updates** SFY: 2017
UPWP SFY: 2017
 Total: \$93,750 Federal: \$75,000 (Grp I STP) Local: \$18,750

Caitlin Stevens presented Resolution 37-16 containing MACOG initiated UPWP amendment in the LaPorte District. There were no questions on this resolution. Caitlin asked for the TTAC’s endorsement of this resolution.

A MOTION WAS MADE BY TIM O’DONNELL AND
 SECONDED BY DAVID CANGANY TO ENDORSE
 RESOLUTION 37-16. THE MOTION CARRIED.

Other Actions

Resolution 38-16 – Endorsement of the Fiscal Year 2016-2019 Disadvantage Business Enterprise (DBE) Goal

Tierra Harris presented Resolution 38-16. She explained, as a recipient of FTA funds, MACOG is required to submit a 3-year DBE Goal to the FTA, which outlines federally-assisted contracts and procurement activities that MACOG plans to complete using a Disadvantage Business Enterprise (DBE). In late August, MACOG submitted a DBE Goal of 3% for FY 2016-2019 and are in the process of the final review stage. There were no questions on this resolution. Tierra asked for the TTAC’s endorsement of this resolution.

A MOTION WAS MADE BY TIM O’DONNELL AND
 SECONDED BY DAVID CANGANY TO ENDORSE
 RESOLUTION 38-16. THE MOTION CARRIED.

Staff Update

Community Crossings Grant Update

In late August, INDOT announced grant recipients of the Community Crossings Match Grant Program. INDOT affirmed that 121 cities, towns and counties in northern Indiana would receive \$51 million for local infrastructure improvement projects. Of the 121 northern Indiana communities, 23 communities or Local Public Agencies (LPAs) were in the MACOG planning region, totaling \$11.2 million. Six received the maximum award of \$1 million, including the cities of Elkhart, Goshen, and South Bend, and Elkhart, Marshall and St. Joseph Counties.

Recipients of the Community Crossings Grant award were encouraged to participate in one of the Community Crossings Next Step meetings:

September 14th, 10:00 AM or 1:00 PM (CDT) at INDOT LaPorte District Office

September 19th, 10:00 AM or 1:00 PM (EDT) at INDOT Fort Wayne District Office

The informational session will review the submission of invoices and documentation procedures of the funding process.

David Armstrong complimented Elkhart County for giving assistance to the smaller communities with their asset management plans and applications.

Annual List of Obligated Projects (ALOP)

The Annual Listing of Obligated Projects for SFY 2016 has been completed and both the quick view and detailed view will be available on the MACOG website later this month. Donny briefly highlighted the charts and graphs made available to help summarize the total obligation within the MACOG region, which totaled approximately \$70 million. Included in the project listing is a funding breakdown with aerial imagery of every project. For additional information call MACOG.

NARC (National Association of Regional Councils) Executive Directors Conference – September 18-20

MACOG is hosting the National Association of Regional Councils (NARC) Executive Directors Conference on September 19-20, at the Double Tree in downtown South Bend. This conference will bring Executive Directors and their Senior Staff to South Bend for professional development.

Indiana MPO (Metropolitan Planning Organization) Conference – September 20-22

On September 20-22 MACOG will also be hosting the annual Indiana MPO Conference, at the Century Center in downtown South Bend. MACOG is taking advantage of hosting both the NARC and the Indiana MPO conference in the same week, by asking MPOs from across the country to stay and present at the Indiana MPO Conference. James invited the TTAC members to participate in the conference. For more information, visit the website at www.indianampo.com/2016-conference/.

PRIVILEGE OF THE FLOOR

There were no comments.


PUBLIC COMMENT

There were no comments.


ADJOURNMENT

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY RON ROBINSON AND
SECONDED BY RALPH BOOKER TO ADJOURN
THE MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director



Jessica Clark, Chair