

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
June 1, 2016**

The June 1, 2016 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

MEMBERS PRESENT: Jessica Clark – St. Joseph County Engineering
Laurie Baker – Marshall County Highway Department
Ralph Booker – Marshall County Plan Commission
Chris Dressel – South Bend Community Investment
Rick Gaul – City of Plymouth
Chris Godlewski – Elkhart County Planning
Larry Magliozzi – St. Joseph County Area Plan Commission
Roger Nawrot – City of South Bend
Jeff Taylor – Elkhart County Highway
Mary Enright – INDOT Central (by phone)

MEMBERS ABSENT: Mary Cripe – City of Goshen
David Cangany – South Bend Public Transportation Corp.
Leslie Biek – City of Elkhart
Bill Holder – Kosciusko County GIS
Tim O’Donnell – St. Joseph County Airport Authority
Ken Prince – City of Mishawaka
Ron Robinson – Kosciusko County Administrator
Jeremy Skinner – City of Warsaw
Vacant – St. Joseph County Health Dept.
Scott Tilden – Kosciusko County Highway Department
Gary West – City of Mishawaka
Doug Burgess – INDOT, Fort Wayne
Lyndsay Quist – INDOT, LaPorte

OTHERS PRESENT: Joyce Newland – FHWA
Jessica Miller – INDOT, Fort Wayne
Margaret McConnell – INDOT, Fort Wayne
Jeff Mitchell – INDOT, LaPorte
Khylei Boyer – City of Goshen
Richard Chapman – Lawson Fisher
James Turnwald – MACOG
Zach Dripps – MACOG
Erin Roznik – MACOG
Caitlin Stevens – MACOG
Jeremiah Cox – MACOG
Jeremy Reiman – MACOG
Shirley Czerna – MACOG

MINUTES OF THE MAY 4, 2016 MEETING

There were no corrections to the minutes of May 4, 2016.

A MOTION WAS MADE BY ROGER NAWROT AND
SECONDED BY LARRY MAGLIOZZI TO APPROVE THE
MINUTES OF MAY 4, 2016. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

1. **TTAC CHAIRMAN** – No report.

2. **TTAC SECRETARY** – James reported that last month, MACOG changed the way Administrative Modifications will be processed. There were no Administrative Modifications to report at this time, but in the future a list of modifications will be provided to the TTAC on a monthly basis.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Administrative Modifications, Amendments, Major Amendments to the Fiscal Year (FY) 2016-2019 Transportation Improvement Program (TIP).

Fort Wayne District

INDOT Initiated – Resolution 25-16

A. INDOT Amendment Exempt Projects in Elkhart County and Kosciusko County
Resolution 25-16 Add Grouped Projects Phase: PE, RW, CN
Bridge, Culvert and Small Structure Preservation SFY: 2017/2018/2019
Total: \$0 Federal: \$0 State: \$0

B. INDOT Amendment Exempt Projects in Elkhart County and Kosciusko County
Resolution 25-16 Add Grouped Projects Phase: PE, RW, CN
Signing, Marking, Striping and Rumble Strips SFY: 2017/2018/2019
Total: \$0 Federal: \$0 State: \$0

C. INDOT Amendment Exempt Projects in Elkhart County and Kosciusko County
Resolution 25-16 Add Grouped Projects Phase: PE, RW, CN
Traffic Signal System and Lighting Improvements SFY: 2017/2018/2019
Total: \$0 Federal: \$0 State: \$0

D. INDOT Amendment Exempt Projects in Elkhart County and Kosciusko County
Resolution 25-16 Add Grouped Projects Phase: PE, RW, CN
Median Guardrail/Cable Projects with no Change to Access SFY: 2017/2018/2019
Total: \$0 Federal: \$0 State: \$0

E. INDOT Amendment Exempt Projects in Elkhart County and Kosciusko County
 Resolution 25-16 Add Grouped Projects Phase: PE, RW, CN
Rail Crossing Protection SFY: 2017/2018/2019
 Total: \$0 Federal: \$0 State: \$0

Erin Roznik presented Resolution 25-16 containing Fort Wayne District INDOT initiated TIP amendments. It was explained that because of the new process these amendments are considered “grouped projects” and will be added to the TIP with a zero balance. The dollar amounts will increase as projects emerge. There were no questions on this resolution. Erin asked for the TTAC’s endorsement of this resolution.

A MOTION WAS MADE BY LARRY MAGLIOZZI AND
 SECONDED BY CHRIS GODLEWSKI TO ENDORSE
 RESOLUTION 25-16. THE MOTION CARRIED.

LaPorte District

INDOT Initiated – Resolution 26-16

A. INDOT Amendment
 Resolution 26-16 Add Grouped Projects Phase: PE, RW, CN
Bridge, Culvert and Small Structure Preservation SFY: 2017/2018/2019
 Total: \$0 Federal: \$0 State: \$0

B. INDOT Amendment Exempt Projects in Elkhart County and Kosciusko County
 Resolution 26-16 Add Grouped Projects Phase: PE, RW, CN
Signing, Marking, Striping and Rumble Strips SFY: 2017/2018/2019
 Total: \$0 Federal: \$0 State: \$0

C. INDOT Amendment
 Resolution 26-16 Add Grouped Projects Phase: PE, RW, CN
Traffic Signal System and Lighting Improvements SFY: 2017/2018/2019
 Total: \$0 Federal: \$0 State: \$0

D. INDOT Amendment
 Resolution 26-16 Add Grouped Projects Phase: PE, RW, CN
Median Guardrail/Cable Projects with no Change to Access SFY: 2017/2018/2019
 Total: \$0 Federal: \$0 State: \$0

E. INDOT Amendment
 Resolution 26-16 Add Grouped Projects Phase: PE, RW, CN
Rail Crossing Protection SFY: 2017/2018/2019
 Total: \$0 Federal: \$0 State: \$0

F. INDOT Amendment Exempt Project in Marshall County
 Resolution 26-16 Add Project Phase: PE, CN
 Des#: 1500681 **Location: US 31, From SR 110 to SR 10**
HMA Overlay, Preventive Maintenance SFY: 2017 & 2018
 PE: Total: \$15,000 Federal: \$12,000 State: \$3,000 SFY:2017
 CN: Total: \$3,776,000 Federal: \$3,020,800 State: \$755,200 SFY:2018

G. INDOT Amendment Exempt Project in Marshall County
 Resolution 26-16 Add Project Phase: PE, CE, CN
 Des#: 1400118 **Location: US 31, US 6, From US 31 to W. Jct of SR 106**

HMA Overlay, Preventive Maintenance SFY: 2017 & 2019
 PE: Total: \$245,000 Federal: \$196,000 State: \$49,000 SFY:2017
 CE: Total: \$200,000 Federal: \$160,000 State: \$40,000 SFY:2019
 CN: Total: \$2,779,653 Federal: \$2,223,722 State: \$555,931 SFY:2019

H. INDOT Amendment Exempt Project in Marshall County
 Resolution 26-16 Add Project Phase: PE, CE, CN
 Des#: 1593253 **Location: SR 106, From US 6 (W Jct) to US 6 (E Jct)**

HMA Overlay, Preventive Maintenance SFY: 2017 & 2019
 PE: Total: \$128,800 Federal: \$103,040 State: \$25,760 SFY:2017
 CE: Total: \$128,800 Federal: \$103,040 State: \$25,760 SFY:2019
 CN: Total: \$1,416,090 Federal: \$1,132,872 State: \$283,218 SFY:2019

I. INDOT Amendment Exempt Project in St. Joseph County
 Resolution 26-16 Add Project Phase: PE, CE, CN
 Des#: 1593264 **Location: SR4, From 0.34 mi E of SR 23 to US 31**

HMA Overlay, Preventive Maintenance SFY: 2017 & 2019
 PE: Total: \$192,500 Federal: \$154,000 State: \$38,500 SFY:2017
 CE: Total: \$192,500 Federal: \$154,000 State: \$38,500 SFY:2019
 CN: Total: \$1,925,000 Federal: \$1,540,000 State: \$385,000 SFY:2019

J. INDOT Amendment Exempt Project in St. Joseph County
 Resolution 26-16 Add Project Phase: PE, CE, CN
 Des#: 1600030 **Location: US 20, From US 31 to St. Joseph /Elkhart Co. Line**

Concrete Pavement Restoration SFY: 2017 & 2019
 PE: Total: \$478,240 Federal: \$382,592 State: \$38,500 SFY:2017
 CE: Total: \$478,240 Federal: \$382,592 State: \$95,648 SFY:2019
 CN: Total: \$4,782,400 Federal: \$3,825,920 State: \$956,480 SFY:2019

Caitlin Stevens presented Resolution 26-16 containing LaPorte District INDOT initiated TIP amendments. There were no questions on this resolution. Caitlin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY ROGER NAWROT
 AND SECONDED BY RALPH BOOKER TO ENDORSE
 RESOLUTION 26-16. THE MOTION CARRIED.

Staff Update

New Transit Planner, Jeremiah Cox

Jeremiah Cox introduced himself as the new Transit Planner with MACOG. He recently graduated from Hunter College, the City University of New York, with a Master's of Urban Planning Degree.

Active Transportation Plan Update

MACOG is nearing the end of the planning process for a regional Active Transportation Plan. Zach indicated that staff has met with nearly all of the communities in the MACOG region and discussed

the proposed projects. The information has been presented to the Steering Committee where an implementation strategy and various other recommendations were discussed. A draft plan will be available in June for additional public comment and will be presented at the joint TTAC/Policy Board Livable Communities Workshop in July for approval.

FHWA Certification Review – June 7 and 8

Every four years, MACOG has a certification review of its transportation planning process performed by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). James explained it is a formal compliance review to ensure MACOG is meeting federal regulations. The site visit for the review will be June 7 and 8, 2016. There will be a public hearing on Tuesday, June 7th from 5:00-7:00 PM at Ray & Joan Kroc Community Center, in South Bend. Joyce Newland, FHWA, invited the TTAC to send any comments or concerns regarding the planning process to joyce.newland@dot.gov. The results of the review will be presented at the June Policy Board meeting.

CMAQ Call for Eligibility – Due to MACOG June 20

LPAs in Elkhart and St. Joseph Counties are invited to submit Congestion Mitigation and Air Quality (CMAQ) project information to MACOG by June 20, 2016, for eligibility determination. Eligible projects may apply for CMAQ funds when the next Call for Projects is released. Jessica requested a check list be distributed to each of the local public agencies of projects that were deemed eligible but not yet funded. James said that would be possible.

Quarterly Tracking and Review Meeting – June 29

Due to the July 4th holiday, Independence Day, the Quarterly Tracking and Review meeting will be held one week early, on June 29th. Forms are due to MACOG by June 15th.

Title VI Training – June 30

FHWA will host a Title VI workshop at the Goshen Chamber of Commerce on June 30th, from 9:30 AM to 3:00 PM. LPAs who receive federal-aid must be compliant with Title VI.

Livable Communities Workshop, Combined TTAC and Policy Board Meeting, July 13

The Livable Communities Workshop is a joint TTAC and Policy Board meeting and is scheduled for July 13, 2016. The Workshop will be held at Grace College in the Town of Winona Lake and will focus on Safe Routes to School and Play. There is no charge to participate in this event and lunch will be provided.

Community Crossings Matching Grant Program

The Community Crossings Matching Grant program, launched in 2016, provides funding to cities, towns, and counties across Indiana to make improvements to local roads and bridges. In order to receive funds, an INDOT approved asset management plan must be in place, along with the application, a preliminary estimate, project location map, and financial commitment letter. The grant would be a 50-50 match with each award capped at \$1 million per local government. Local match must come from Local Option Income Tax (LOIT), rainy day fund, or new wheel/surtax. Call for projects runs from May 31, 2016 through July 15, 2016. INDOT will notify the cities, towns and counties receiving funds on August 2, 2016.

PRIVILEGE OF THE FLOOR

Jessica asked for an update on the CMAQ vehicles provided to local jurisdictions, 6 years ago. James said MACOG is working with the new CMAQ coordinator, at FHWA, to determine how local

governments could become recipients of the CMAQ vehicles. The disbursement procedure has been approved and a Bill of Sales is being processed. Additional information will be made available in the near future.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY RALPH BOOKER AND
SECONDED BY CHRIS GODLEWSKI TO ADJOURN
THE MEETING. THE MOTION CARRIED.

James Turnwald, Executive Director

Jessica Clark, Chair