

**MICHIANA AREA COUNCIL OF GOVERNMENTS
MINUTES
September 14, 2016**

The September meeting of the Michiana Area Council of Governments' (MACOG) Policy Board was held on September 14, 2016, in The MACOG Conference Room, on the 11th floor of the County-City Building in South Bend, Indiana. Joseph Thallemer, Chair of the Policy Board, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT:
(Policy Board)

- Joseph Thallemer, Mayor, City of Warsaw
- Dwight Fish, Elkhart City Council
- Deborah Fleming, St. Joseph County Commissioner
- Phil Jenkins, Mayor, City of Nappanee
- Todd Johnson, Deputy Commissioner, INDOT Fort Wayne
- Tim Neese, Mayor, City of Elkhart
- Rick Powers, Deputy Commissioner, INDOT LaPorte
- Mark Root, St. Joseph County Council
- Mark Senter, Mayor, City of Plymouth
- Judy Stone, Marshall County Council
- Jeremy Stutsman, Mayor, City of Goshen
- David Wood, Mayor, City of Mishawaka

MEMBERS ABSENT:
(Policy Board)

- Pete Buttigieg, Mayor, City of South Bend
- Jo M. Broden, South Bend Common Council
- Joe Canarecci, Mishawaka City Council
- John Letherman, Elkhart County Council
- Frank Lucchese, Elkhart County Commissioner
- Kevin Overmyer, Marshall County Commissioner
- Robert Sanders, Kosciusko County Council
- Ron Truex, Kosciusko County Commissioner

OTHERS PRESENT:

- Ken Herceg, St. Joseph County Chamber
- Jomathan Leist, Town of Culver
- Shirely Rynearson, Town of Lakeville
- Brian Spaulding, Representative Walorski's Office
- Terry Young, Town of Lakeville
- Jim Weingart, IDEM
- James Turnwald, MACOG
- Zach Dripps, MACOG
- Debbie Gardner, MACOG
- Tierra Harris, MACOG
- Carla Keirnan, MACOG
- Donny Ritsema, MACOG
- Erin Roznik, MACOG
- Caitlin Stevens, MACOG

MINUTES OF AUGUST 10, 2016 MEETING

There were no additions or corrections to the August 10, 2016 minutes.

A MOTION WAS MADE BY JEREMY STUTSMAN AND
SECONDED BY RICK POWERS TO APPROVE THE
MINUTES OF AUGUST 2016. THE MOTION CARRIED.

CHAIRMAN'S REPORT

There was no report.

FINANCIAL REPORT

Debbie Gardner presented the August 2016 MACOG Financial Reports and reviewed the amounts for total current assets, fiscal year to date expenditures, and the cash balance. She then asked the Policy Board for any questions.

Dwight Fish asked if there were any foreseeable concerns with the budget. James Turnwald responded there were no concerns for the overall budget. However, as discussed in previous meetings, there will be budget modifications submitted for approval to accommodate for expenses associated with the unexpected hosting of the Indiana MPO Conference and the increased cost of the State Board of Account audit.

There being no additional questions, Debbie asked for the Policy Board's approval of the Financial Reports.

A MOTION WAS MADE BY RICK POWERS AND
SECONDED BY DWIGHT FISH TO APPROVE THE AUGUST
2016 FINANCIAL REPORTS. THE MOTION CARRIED.

SECRETARY'S REPORT

Phil Jenkins reported there were two Transportation Improvement Program (TIP) Administrative Modifications processed by the MACOG staff in August 2016. The information regarding the modifications was provided to the Policy Board. Mayor Jenkins recommended any questions regarding the modifications be directed to James or members of the MACOG staff.

OLD BUSINESS

MPO Coordination and Planning Area Reform Notice of Proposed Rulemaking (NPRM)
MACOG Comments and **Resolution 33-16**

James reminded the Policy Board of the conversation from the August Policy Board meeting regarding the USDOT MPO Coordination and Planning Area Reform Notice of Proposed Rulemaking (NPRM). A motion was passed by the Policy Board allowing MACOG to provide a comment letter in response to the NPRM and giving the Executive Director discretion regarding the content of the letter.

A copy of the comment letter submitted by MACOG was provided to the Policy Board, as well as a copy of Resolution 33-16. Resolution 33-16 affirms support of MACOG as a model of regional cooperation within the North Central Indiana counties of St. Joseph, Elkhart, Marshall, and Kosciusko, and was electronically endorsed on August 25, 2016.

James indicated the rule making comment period closed on August 26, 2016.

NEW BUSINESS

Amendments to the FY 2016-2019 Transportation Improvement Program (TIP)

Fort Wayne District

INDOT Initiated – Resolution 34-16

A. INDOT Amendment Exempt Project in Elkhart County
Resolution 34-16 Add Project Phase: PE
Des#: 1601214 **Location: SR 15, From SR 120 E. Jct to 3.23 Mi N of SR 120 E. Jct (Mich. State Line) HMA Overlay, Preventative Maintenance** SFY: 2017
Total: \$15,300 Federal: \$12,240 (ST STP) State: \$3,060

B. INDOT Amendment Exempt Project in Elkhart and Kosciusko Counties
Resolution 34-16 Add Project Phase: CN
Des#: 1601702 **Location: Indefinite Delivery/Indefinite Quantity Various Locations throughout the Fort Wayne District Patch and Rehab Pavement** SFY: 2017
Total: \$1,000,000 Federal: \$800,000 (ST STP) State: \$200,000

Erin Roznik presented Resolution 34-16 containing INDOT initiated amendments and asked for any questions. There being none, Erin requested the Policy Board’s approval.

A MOTION WAS MADE BY DAVID WOOD AND
SECONDED BY MARK SENTER TO APPROVE
RESOLUTION 34-16. THE MOTION CARRIED.

Unified Planning Work Program (UPWP) – Resolution 35-16

A. MACOG Amendment Exempt Project in Elkhart County
Resolution 35-16 Add Project Phase: PE
Des#: 1600542 **Location: Pictometry/Travel Demand Model Updates UPWP** SFY: 2017
Total: \$87,500 Federal: \$70,000 (Grp II STP) Local: \$17,500

B. MACOG Amendment Exempt Project in Elkhart County
Resolution 35-16 Add Project Phase: PE
Des#: 1600542 **Location: CR 13 Grade Separation Study UPWP** SFY: 2017/2018
Total: \$300,000 Federal: \$240,000 (ST STP) Local: \$60,000

Erin Roznik presented Resolution 35-16 containing amendments to MACOG's UPWP. James explained the Policy Board has previously endorsed the UPWP. This resolution is required to flex highway funds to the UPWP and is simply a procedural item. Erin asked for any questions. There being none, she requested the Policy Board's approval.

A MOTION WAS MADE BY MARK SENTER AND
SECONDED BY DWIGHT FISH TO APPROVE
RESOLUTION 35-16. THE MOTION CARRIED.

LaPorte District

INDOT Initiated – Resolution 36-16

A. INDOT Amendment Exempt Project in St. Joseph and Marshall Counties
Resolution 36-16 Add Project Phase: PE, CN
Des#: 1601138 **Location: Various Locations throughout the LaPorte District**
Patch and Rehab Pavement SFY: 2017
PE: Total: \$50,000 Federal: \$40,000 (ST STP) State: \$10,000 SFY: 2017
CN: Total: \$1,000,000 Federal: \$800,000 (ST STP) State: \$200,000 SFY: 2017

Caitlin Stevens presented Resolution 36-16 containing an INDOT initiated amendment and asked for any questions. There being none, Caitlin requested the Policy Board's approval.

A MOTION WAS MADE BY PHIL JENKINS AND
SECONDED BY DAVID WOOD TO APPROVE
RESOLUTION 36-16. THE MOTION CARRIED.

Unified Planning Work Program (UPWP) – Resolution 37-16

A. MACOG Amendment Exempt Project in St. Joseph County
Resolution 37-16 Add Project Phase: PE
Des#: 1600542 **Location: Pictometry/Travel Demand Model Updates** SFY: 2017
UPWP SFY: 2017
Total: \$93,750 Federal: \$75,000 (Grp I STP) Local: \$18,750

Caitlin Stevens presented Resolution 37-16 containing an amendment to MACOG's UPWP. There being no questions regarding this resolution, Caitlin requested the Policy Board's approval.

A MOTION WAS MADE BY DAVID WOOD AND
SECONDED BY DWIGHT FISH TO APPROVE
RESOLUTION 37-16. THE MOTION CARRIED.

Other Actions

Resolution 38-16 – Endorsement of the Fiscal Year (FY) 2016-2019 Disadvantage Business Enterprise (DBE) Goal

Tierra Harris presented Resolution 38-16. Tierra explained that as a recipient of Federal Transit Administration funds, MACOG is required by the Department of Transportation (DOT) to develop a DBE program. The program is updated every three years and ensures that DBEs have an equal opportunity to receive and participate in DOT assisted contracts. MACOG's goal for FY 2016 through FY 2019 is 3% for DOT assisted contracts.

Todd Johnson asked what the previous DBE goal was. Tierra responded it was 6% and indicated MACOG lowered the goal due to the loss of two DBE vendors utilized in previous years.

James explained the DBE goal is based on procurements for the Transit System but does not include vehicle purchases. In previous years, MACOG's largest procurement from a DBE was from Mobilitat; a provider of dispatching services used for the ADA Access Service. Mobilitat was recently purchased by a non-DBE company. Also, Figment Group, a vendor used by MACOG for Drug and Alcohol Testing Mock Audits, formerly a DBE, has not recertified for a DBE status. Therefore, it was necessary for MACOG to lower its DBE goal.

Tierra asked if there were any additional questions regarding this resolution. There being none, she requested the Policy Board's approval.

A MOTION WAS MADE BY DWIGHT FISH AND
SECONDED BY MARK SENTER TO APPROVE
RESOLUTION 38-16. THE MOTION CARRIED.

Staff Update

Community Crossings Grant Program

INDOT announced the grant recipients of the Community Crossings Program August 22 through August 24. 23 Local Public Agencies (LPAs) in the MACOG region received a total of \$11.2 million. The cities of Elkhart, Goshen, and South Bend, and the counties of Elkhart, Marshall, and St. Joseph, each received the maximum award of \$1 million.

Recipients of the Community Crossings Grant award were encouraged to participate in one of the Community Crossings Next Step meetings:

September 14th, 10:00 AM and 2:00 PM (CDT) at INDOT LaPorte District Office

September 19th, 10:00 AM and 2:00 PM (EDT) at INDOT Fort Wayne District Office

The informational sessions will review the submission of invoices and documentation procedures of the funding process.

Annual List of Obligated Projects (ALOP)

The Annual Listing of Obligated Projects for SFY 2016 (July 1, 2015 to June 30, 2016) has been completed and both the quick view and detailed view will be available on the MACOG website within the next week. Donny Ritsema briefly highlighted the charts and graphs made available to help summarize the total obligation within the MACOG region, which totaled approximately \$70 million. Included in the project listing is a funding breakdown with aerial imagery of every project. For additional information, please contact MACOG.

NARC (National Association of Regional Councils) Executive Directors Conference – September 18-20

NARC has selected South Bend as the location for this year's Executive Directors Conference. It will be held September 18 – 20, 2016, at the DoubleTree in downtown South Bend. The conference will bring Executive Directors and senior staff from across the Country to South Bend for professional development.

Indiana MPO (Metropolitan Planning Organization) Conference – September 20-22

The Indiana MPO Conference will be hosted by MACOG, September 20 through 22, at the Century Center in South Bend. There are over 160 participants registered and over \$16,000 has been received in sponsorships. James invited the Policy Board members to participate in the conference.

FIRSST Task Force

The Funding Indiana's Roads for a Stronger, Safer Tomorrow (FIRSST) task force was created during the last legislative session. The panel, made up of State Legislators and representatives from the Office of Management and Budget, the Indiana Finance Authority, the Association of Indiana Counties, the Indiana Association of Cities and Towns, and the Build Indiana Council will meet over the next few months and is tasked with finding a way to pay for road improvements in Indiana. They will submit a proposal to the Governor and the Legislator.

The Executive Director and the Policy Board members discussed the State's proposed Federal Funds Buyout and the potential ways it could change project funding. There was also discussion in regard to potential new funding mechanisms.

PRIVILEGE OF THE FLOOR

Mark Senter indicated he had received calls from citizens in Plymouth regarding the length of time it is taking to complete the improvement of US31, south of new US31. (The tie-in section) Rick Powers responded the issue is simply getting the contractor to begin the work.

Dwight Fish thanked MACOG for their assistance with the City of Elkhart's Pavement Management Plan.

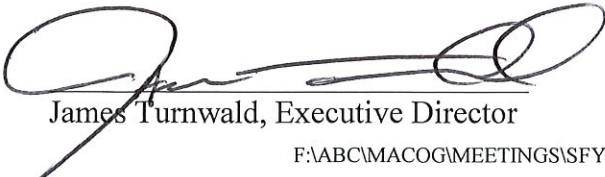
PUBLIC COMMENT

Ken Herceg encouraged the continued work on the US 31 project between South Bend and Indianapolis.

ADJOURNMENT

There being no further business, the following action was taken:

A MOTION WAS MADE BY DAVID WOOD
AND SECONDED BY JUDY STONE TO ADJOURN
THE MEETING. THE MOTION CARRIED.


James Turnwald, Executive Director


Joseph Thallemer, Chair