

**MICHIANA AREA COUNCIL OF GOVERNMENTS  
MINUTES  
October 12, 2016**

The October meeting of the Michiana Area Council of Governments' (MACOG) Policy Board was held on October 12, 2016, in The MACOG Conference Room, on the 11<sup>th</sup> floor of the County-City Building in South Bend, Indiana. Joseph Thallemer, Chair of the Policy Board, called the meeting to order. It was noted there was a quorum present.

**MEMBERS PRESENT:**  
**(Policy Board)** Joseph Thallemer, Mayor, City of Warsaw  
Jo M. Broden, South Bend Common Council  
Dwight Fish, Elkhart City Council  
Deborah Fleming, St. Joseph County Commissioner  
Phil Jenkins, Mayor, City of Nappanee  
Frank Lucchese, Elkhart County Commissioner  
Kevin Overmyer, Marshall County Commissioner  
Rick Powers, Deputy Commissioner, INDOT LaPorte  
Mark Root, St. Joseph County Council  
Judy Stone, Marshall County Council  
David Wood, Mayor, City of Mishawaka

**MEMBERS ABSENT:**  
**(Policy Board)** Pete Buttigieg, Mayor, City of South Bend  
Joe Canarecci, Mishawaka City Council  
Todd Johnson, Deputy Commissioner, INDOT Fort Wayne  
John Letherman, Elkhart County Council  
Tim Neese, Mayor, City of Elkhart  
Robert Sanders, Kosciusko County Council  
Mark Senter, Mayor, City of Plymouth  
Jeremy Stutsman, Mayor, City of Goshen  
Ron Truex, Kosciusko County Commissioner

**OTHERS PRESENT:** George Herendeen, MACOG Attorney  
Matt Deitchley, INDOT  
Woody Dresden, INDOT  
Regina Emberton, Michiana Partnership  
Carl Lisek, South Shore Clean Cities  
Pete McCown, Elkhart County Community Foundation  
Aaron Perri, City of South Bend  
Tim Sexton, University of Notre Dame  
Jeff Taylor, Elkhart County  
Veronica Watson, Patronicity (CreatINg Places)  
Jim Weingart, IDEM  
James Turnwald, MACOG  
Jeremiah Cox, MACOG  
Debbie Gardner, MACOG  
Carla Keirnan, MACOG  
Jeremy Reiman, MACOG  
Donny Ritsema, MACOG

Erin Roznik, MACOG  
Caitlin Stevens, MACOG

### **MINUTES OF SEPTEMBER 14, 2016 MEETING**

The minutes from September 14, 2016, were distributed for review prior to the meeting. Joseph Thallemer asked the Policy Board if there were any additions or corrections. It was noted that George Herendeen, MACOG Attorney, should be added as attending the September meeting under “Others Present”.

No other additions or corrections to the September 14, 2016 minutes were indicated. The Chairman asked for the Policy Boards approval of the minutes as amended.

A MOTION WAS MADE BY DWIGHT FISH AND SECONDED BY FRANK LUCCHESI TO APPROVE THE MINUTES OF SEPTEMBER 2016 AS AMENDED. THE MOTION CARRIED.

### **CHAIRMAN’S REPORT**

There was no report.

### **FINANCIAL REPORT**

Budget revisions for Fiscal Year (FY) 2017 were presented by Debbie Gardner. She explained the revisions are necessary to accommodate for the expenses associated with the Indiana MPO Conference that was hosted by MACOG in September, and the increased cost of the State Board of Accounts annual audit.

Debbie indicated that additional local revenue was received in the amount of \$22,426 through conference sponsorships and attendee registrations. Audit expense was increased to \$10,500, Legal was decreased to \$17,000, Conference/Training was increased to \$81,576, and Equipment was decreased to \$2,259,230, for a net increase to budgeted expenses of \$22,426.

There being no questions regarding the FY 2017 Budget revisions, Debbie asked for the Policy Board’s approval.

A MOTION WAS MADE BY PHIL JENKINS AND SECONDED BY FRANK LUCCHESI TO APPROVE THE FISCAL YEAR 2017 BUDGET REVISIONS. THE MOTION CARRIED.

Debbie presented the September 2016 MACOG Financial Reports and reviewed the amounts for total current assets, fiscal year to date expenditures, and the cash balance. She then asked the Policy Board for any questions.

There being no questions, Debbie asked for the Policy Board’s approval of the Financial Reports.

A MOTION WAS MADE BY KEVIN OVERMYER AND SECONDED BY JUDY STONE TO APPROVE THE SEPTEMBER

2016 FINANCIAL REPORTS. THE MOTION CARRIED.

**SECRETARY’S REPORT**

Phil Jenkins indicated the Administrative Modifications processed by the MACOG staff in September were provided to the Policy Board for review prior to the meeting. He asked the Executive Director to explain the way group projects are reported on the Modifications spreadsheet.

James Turnwald explained that when Modifications are processed the approved amount of increase or decrease is up to 31% of the total, with the exception of Grouped Projects. Grouped Projects are considered smaller scope maintenance items; for example, rumble strips, pavement markings, traffic signals, bridge preservations, etc. They all begin with a zero balance and slowly increase as project modifications are received from INDOT. James reiterated the Policy Board had previously approved the format for Administrative Modifications. The information regarding all Modifications can be found on the MACOG website. ([www.macog.com](http://www.macog.com))

There were no additional questions or concerns.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

**Presentation**

**MACOG Green Fleet Program – Carl Lisek, South Shore Clean Cities**

Carl Lisek provided a presentation describing the US Department of Energy’s Clean Cities programs. South Shore Clean Cities (SSCC), one of 100 coalitions throughout the United States, will be working with MACOG to examine various ways municipalities can consider alternative fuels and vehicles for their fleets. The goal of the MACOG Green Fleet Program is to provide outreach, education, and programs to reduce transportation related emissions and improve air quality, as well as reduce barriers in the adoption of alternative fuels. SSCC can assist with identifying funding partners and opportunities, planning, technical assistance, and training.

For more information, Carl can be contacted by email: [clisek@southshorecleancities.org](mailto:clisek@southshorecleancities.org) or by phone: (219) 644-3690, or you may visit: [www.southshorecleancities.org](http://www.southshorecleancities.org).

**Amendments to the FY 2016-2019 Transportation Improvement Program (TIP)**

**Fort Wayne District**

**INDOT Initiated – Resolution 39-16**

A. INDOT Amendment Exempt Project in Elkhart County  
Resolution 39-16 Add Project Phase: PE

Des#: 1600517 **Location: US 20, US 20 from SR 15 to 4.14 miles east of SR 15 (CR 35)**  
**Auxiliary Lanes, Two-way Left Turn Lanes**

SFY 2017:	Total: \$49,000	Federal: \$0	State: \$49,000
SFY 2017:	Total: \$51,000	Federal: \$40,800 (ST STP)	State: \$10,200
SFY 2018:	Total: \$2,440,000	Federal: \$1,952,000 (ST STP)	State: \$488,000

B. INDOT Amendment Exempt Project in Elkhart and Kosciusko Counties

Resolution 39-16 Add Project Phase: PE  
Des#: 1601702 **Location: Indefinite Delivery/Indefinite Quantity Various Locations throughout the Fort Wayne District Patch and Rehab Pavement** SFY: 2017  
Total: \$60,000 Federal: \$48,000 (ST STP) State: \$12,000

C. INDOT Amendment Exempt Project in Kosciusko County

Resolution 39-16 Add Project Phase: PE  
Des#: 1383493 **Location: SR 13, From SR 114 to SR 14**  
**HMA Overlay, Functional** SFY: 2017  
Total: \$14,500 Federal: \$11,600 (ST STP) State: \$2,900

Erin Roznik presented Resolution 39-16 containing INDOT initiated amendments and asked for any questions. There being none, Erin requested the Policy Board's approval.

A MOTION WAS MADE BY DAVID WOOD AND  
SECONDED BY JUDY STONE TO APPROVE  
RESOLUTION 39-16. THE MOTION CARRIED.

### LaPorte District

#### **INDOT Initiated – Resolution 40-16**

A. INDOT Amendment Exempt Project in St. Joseph County  
Resolution 40-16 Add Project Phase: PE, CN

Des#: 1601776 **Location: SR 331, Approx. 1000 ft South of SR 933 at CSX RR**  
**Pumping/ Lift Station**

PE:	Total: \$90,000	Federal: \$72,000 (NHS)	State: \$18,000	SFY: 2017
	Total: \$20,000	Federal: \$16,000 (NHS)	State: \$4,000	SFY: 2018
CN:	Total: \$500,000	Federal: \$400,000 (NHS)	State: \$100,000	SFY: 2018

Caitlin Stevens presented Resolution 40-16 containing an INDOT initiated amendment and asked for any questions. There being none, Caitlin requested the Policy Board's approval.

A MOTION WAS MADE BY KEVIN OVERMYER  
AND SECONDED BY MARK ROOT TO APPROVE  
RESOLUTION 40-16. THE MOTION CARRIED.

## **Other Actions**

### **Endorsement of the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) 2016 Certification Review Report**

James explained that every four years MACOG participates in a Certification Review with the Indiana Division of Federal Highway Administration (FHWA) and Region V Federal Transit Administration (FTA) to examine MACOG's planning processes to affirm they meet Federal planning requirements. The Report was provided to the Policy Board in advance of the meeting.

The Review did not identify any corrective actions. However, two recommendations were made; 1) Update the Congestion Management Process and 2) Identify access to essential services as part of the transportation planning process. Both of these items were already planned activities by MACOG.

MACOG received four commendations: 1) The Drive Safe Michiana safety education campaign, 2) Leadership in advancing and implementing ADA Transition Plans, 3) The City of South Bend for its participation in Secretary Foxx's Mayors' Challenge – Safer People, Safer Street, and 4) For tremendous assistance on the USDOT Pedestrian and Bicycle Safety Assessment.

James asked if there were any questions, there being none, he requested the Policy Board's approval.

A MOTION WAS MADE BY FRANK LUCCHESI AND  
SECONDED BY JUDY STONE TO ENDORSE THE  
FHWA AND FTA 2016 CERTIFICATION REVIEW.  
THE MOTION CARRIED.

## **Presentations**

### **CreatINg Places Program – Veronica Watson, Patronicity**

Veronica Watson, Director of Indiana Operations for Patronicity, presented on CreatINg Places. The Indiana Housing and Community Development Authority (IHCDA) has partnered with Patronicity to provide a Crowdgranting opportunity to assist local governments and non-profits with matching grants to help improve and / or create public spaces in the State of Indiana. Approved projects in communities that crowdfund for half the cost of a project will receive matching funds up to \$50,000 from IHCDA to make the project happen.

Project applications can be submitted by visiting <https://www.patronicity.com/creatingplaces> and providing a crowdfunding project page that is directed towards your community and potential donor audience. Veronica can be contacted by email: [veronica@patronicity.com](mailto:veronica@patronicity.com) or phone: (847) 942-0483 if you need additional information.

### **Regional Development Authority (RDA) Planning Framework – Pete McCown and Regina Emberton**

Regina Emberton, President and CEO of Michiana Partnership, thanked MACOG for their involvement with the Regional Cities Initiative and the Regional Development Authority. She then provided an update on the RDA. In August, the RDA Board selected 15 projects for funding allocation. Claim forms have been submitted to the Indiana Economic Development Corporation (IEDC) for 11 of the 15. IEDC has approved three (3) of the projects to move forward and conditionally approved an additional five (5). Selected projects can be fully approved once they have met the established criteria and secured the local match funding.

Pete McCown, RDA Board Member, acknowledged MACOG's work supporting the Regional Cities Initiative and recognized James and Regina for their efforts; from initiating the process to the current development of the RDA.

Pete then outlined the Economic Development Planning Framework for the South Bend – Elkhart Region that has been developed by the Strategy Development Team of the RDA, and shared the five pillars (themes) established to grow the region beyond the Regional Cities Initiative that will work in compliment with MACOG's Comprehensive Economic Development Strategy. The five pillars are; educating a world-class workforce, recruiting and retaining great talent, attracting and growing new economy companies to our remarkably strong manufacturing industries, helping entrepreneurs thrive, and promoting diversity and sparking opportunities for minorities.

Pete posed the question of how the RDA and MACOG can work in compliment to pursue their respective visions. He wanted to know if the Policy Board members were comfortable with the five (5) themes presented and asked if the Board thought there was anything missing. James suggested the Policy Board review the documents and information provided by the RDA and Pete indicated follow up could be provided to him by email. A draft action agenda will be developed by the Strategy Development Team by July 1, 2017.

### **Staff Update**

#### **Funding Indiana's Roads for a Stronger, Safer Tomorrow (FIRSST) Task Force**

James reminded the Policy Board about the FIRSST Task Force that was created by the State Legislature to find ways to fund road improvements in Indiana. He indicated that if they would like to discuss it further to talk with him after the meeting.

#### **MACOG Regional Economic Development District Meeting (MREDD)**

The next MREDD meeting will be held on November 9, 2016, following the Policy Board meeting, in the MACOG conference room. Updates will be provided by the regions local economic development organizations, as well as a presentation for a keynote speaker.

#### **MACOG Call for Projects**

The MACOG Call for Projects is due to MACOG by November 18, 2016. The call is for Group I, Group II, TAP, HSIP, and CMAQ projects. This call for projects is for both additional funds up to a 30% increase of current costs and new project requests. Project forms and additional information can be found at [www.macog.com](http://www.macog.com) or call MACOG at (574) 287-1829.

### **PRIVILEGE OF THE FLOOR**

There were no comments.


**PUBLIC COMMENT**

There were no comments.

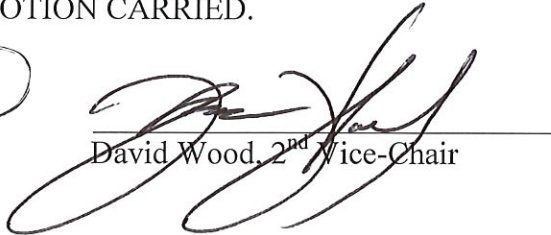
**ADJOURNMENT**

There being no further business, the following action was taken:

A MOTION WAS MADE BY KEVIN OVERMYER  
AND SECONDED BY DWIGHT FISH TO ADJOURN  
THE MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director



David Wood, 2<sup>nd</sup> Vice-Chair