

**MICHIANA AREA COUNCIL OF GOVERNMENTS
MINUTES
May 11, 2016**

The May meeting of the Michiana Area Council of Governments' Policy Board was held on May 11, 2016, at Christos' Banquet Center in Plymouth, Indiana. Joseph Thallemer, Chair of the Policy Board, called the meeting to order. It was noted there was a quorum present.

Mark Senter, Mayor of Plymouth, welcomed those attending the meeting and thanked MACOG for their assistance and work with the City of Plymouth.

MEMBERS PRESENT:
(Policy Board)

- Joseph Thallemer, Mayor, City of Warsaw
- Jo M. Broden, South Bend Common Council
- Dwight Fish, Elkhart City Council
- Phil Jenkins, Mayor, City of Nappanee
- John Letherman, Elkhart County Council
- Kevin Overmyer, Marshall County Commissioner
- Rick Powers, Deputy Commissioner, INDOT LaPorte
- Mark Senter, Mayor, City of Plymouth
- Judy Stone, Marshall County Council
- Jeremy Stutsman, Mayor, City of Goshen
- David Wood, Mayor, City of Mishawaka

MEMBERS ABSENT:
(Policy Board)

- Pete Buttigieg, Mayor, City of South Bend
- Joe Canarecci, Mishawaka City Council
- Deborah Fleming, St. Joseph County Commissioner
- Todd Johnson, Deputy Commissioner, INDOT Fort Wayne
- Frank Lucchese, Elkhart County Commissioner
- Tim Neese, Mayor, City of Elkhart
- Mark Root, St. Joseph County Council
- Robert Sanders, Kosciusko County Council
- Ron Truex, Kosciusko County Commissioner

OTHERS PRESENT:

- George Herendeen, MACOG Attorney
- Craig Allebach, Town of Winona Lake
- Jamal Anabtawi, A&Z Engineering
- H. Jason Auvil, Elkhart County
- Ralph Booker, Marshall County Plan Commission
- Mark Brinson, City of Goshen
- Doug Burgess, INDOT Fort Wayne
- Richard Chapman, Lawson Fisher Associates
- Jerry Chavez, Marshall County Economic Development Corporation
- Max Courtney, Kosciusko County Redevelopment Commission
- Mark Dobson, EDC of Elkhart County
- Jim Finan, Michiana Partnership
- Joe Fragomeni, American Structure Point
- Kurt Garner, Marshall County
- Rick Gaul, City of Plymouth
- Gale Gerber, City of Nappanee

Joe Grabill, St. Joseph County
Michael Gueik, Lawson Fisher Associates
Ken Herceg, St. Joseph County Chamber of Commerce
Jeff Hodgson, Elevate Ventures
Rebecca Holwerda, Senator Coats Office
Andrew Kostielney, St. Joseph County
John Leszczynski, Troyer Group
Larry Magliozzi, St. Joseph County Area Plan Commission
Joe Martin, Country Auto Sales
Marsha McSherry, Kosciusko County
Gary Moses, Transpo
Rob Parker, Kosciusko County Chamber of Commerce
Ken Prince, City of Mishawaka
Jeff Rea, St. Joseph County Chamber of Commerce
George Robertson, Kosciusko Economic Development Corporation
Ron Robinson, Kosciusko County
Eli Samaan, A&Z Engineering
Angela Smith, St. Joseph County Area Plan Commission
Brian Spaulding, Congresswoman Walorski's Office
Derek Spier, City of Mishawaka
Sean Surrisi, City of Plymouth
Jennifer Vandeburg, OCRA
Lauren Varga, Senator Donnelly's Office
Jim Weingart, IDEM
Crystal Welsh, City of Elkhart
James Turnwald, MACOG
Zach Dripps, MACOG
Debbie Gardner, MACOG
Carla Keirnan, MACOG
Lori Ratliff, MACOG
Donny Ritsema, MACOG
Erin Roznik, MACOG
Caitlin Stevens, MACOG

MINUTES OF APRIL 14, 2016 MEETING

There were no additions or corrections to the April 14, 2016 minutes.

A MOTION WAS MADE BY JOHN LETHERMAN AND
SECONDED BY PHIL JENKINS TO APPROVE THE
MINUTES OF APRIL 2016. THE MOTION CARRIED.

REPORTS

CHAIRMAN

There was no report.

FINANCIAL

Debbie Gardner presented the April 2016 MACOG Financial Reports and asked for any questions. There being none, Debbie asked for the Policy Board’s approval of the Financial Reports.

A MOTION WAS MADE BY JEREMY STUTSMAN AND SECONDED BY DWIGHT FISH TO APPROVE THE APRIL 2016 FINANCIAL REPORTS. THE MOTION CARRIED.

SECRETARY

There was no report.

OLD BUSINESS

There was no report.

NEW BUSINESS

Administrative Modifications, Amendments, Major Amendments to the FY 2016-2019 Transportation Improvement Program (TIP)

Fort Wayne District

Locally Initiated – Resolution 20-16

A. Goshen Administrative Modification Exempt Project in Elkhart County
Resolution 20-16 Change to FY 2017 Phase: RW
Des#: 1400713 **Location: Kercher Rd from NS RRRing to Dierdorff Rd**
Road Reconstruction SFY: 2017
Total: \$520,000 Federal: \$416,000 (Grp II STP) Local: \$104,000

B. Goshen Administrative Modification Exempt Project in Elkhart County
Resolution 20-16 Change to FY 2016 Phase: PE
Des#: 1401747 **Location: Kercher Rd from Dierdorff Rd to US 33**
Road Reconstruction SFY: 2016
Total: \$392,000 Federal: \$313,600 (Grp II STP) Local: \$78,400

C. Kosciusko County Administrative Modification Exempt Project in Kosciusko County
Resolution 20-16 Increase Federal Funds by \$6,289 Phase: PE
Des#: 1382104 **Location: Inspection and re-inspection of County Bridges 20 feet and longer**
Bridge Inspections SFY: 2017
SFY 2016 Total: \$59,935 Federal: \$47,948 (Bridge) Local: \$11,987
SFY 2017 Total: \$7,861 Federal: \$6,289 (Bridge) Local: \$1,572

D. Elkhart County Administrative Modification Exempt Project in Elkhart County
Resolution 20-16 Increase Federal Funds by \$137,744 Phase: PE

Des#: 1382102 **Location: Inspection and reinspection of County Bridges 20 feet and longer**
Bridge Inspections SFY: 2017
 SFY 2016 Total: \$171,980 Federal: \$137,584 (Bridge) Local: \$34,396
 SFY 2017 Total: \$173,600 Federal: \$137,744 (Bridge) Local: \$35,856

Erin Roznik presented Resolution 20-16 containing locally initiated administrative modifications and asked for any questions. There being no questions regarding this resolution, Erin requested the Policy Board's approval.

A MOTION WAS MADE BY MARK SENTER AND
 SECONDED BY RICK POWERS TO APPROVE
 RESOLUTION 20-16. THE MOTION CARRIED.

INDOT Initiated – Resolution 21-16

A. INDOT Administrative Modification Non-Exempt Project in Elkhart County
 Resolution 21-16 Increase Federal Funds by \$6,400,000 Phase: RW
 Des#: 9222424 **Location: US 33 from Monroe St to 3rd Street**
New Road Construction SFY: 2017
 Total: \$12,851,667 Federal: \$10,281,334 (NHPP) State: \$2,570,333

B. INDOT Amendment Exempt Project in Elkhart County and Kosciusko County
 Resolution 21-16 Add Project Phase: CN
 Des#: 1296428 **Location: Various Locations within Fort Wayne District**
Curve Sign and Marking Visibility Improvements SFY: 2017
 Total: \$1,123,000 Federal: \$1,123,000 (HSIP) State: \$0

C. INDOT Amendment Exempt Project in Elkhart County
 Resolution 21-16 Add Project Phase: CN
 Des#: 1383500 **Location: US 33, from US 6 West Jct. to 6.42 Miles North of US 6 (CR 31)**
HMA Overlay, Functional SFY: 2017
 Total: \$2,881,720 Federal: \$2,305,376 (NHPP) State: \$576,344

D. INDOT Amendment Exempt Project in Elkhart County
 Resolution 21-16 Add Project Phase: CN
 Des#: 1592494 **Location: SR 13, 2.55 Miles N of US 20 to I-80/90 Toll Road**
HMA Overlay, Preventative Maintenance SFY: 2017
 Total: \$1,147,500 Federal: \$918,000 (NHPP) State: \$229,500

E. INDOT Administrative Modification Exempt Project in Kosciusko County
 Resolution 21-16 Decrease Federal Funds by \$144,000 Phase: PE
 Des#: 1592636 **Location: SR 15, 0.50 Miles South of US 30 to 4.63 Miles North of US 30**
HMA Overlay, Preventative Maintenance SFY: 2016
 Total: \$180,000 Federal: \$0 (ST STP) State: \$180,000

F. INDOT Amendment Exempt Project in Elkhart County
 Resolution 21-16 Add Project Phase: CN
 Des#: 1592636 **Location: SR 15, 0.50 miles South of US 30 to 4.63 miles North of US 30**

HMA Overlay, Preventative Maintenance SFY: 2018
Total: \$1,943,700 Federal: \$1,554,960 (ST STP) State: \$388,740

G. INDOT Amendment Exempt Project in Kosciusko County
Resolution 21-16 Add Project Phase: CN

Des#: 1600207 **Location: SR 13, US 30 to 9.46 Miles North of US 30**

HMA Overlay, Preventative Maintenance SFY: 2019
Total: \$2,445,950 Federal: \$1,956,760 (ST STP) State: \$489,190

H. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN

Des#: 1600209 **Location: SR 15, US 6 to 7.49 Miles North of US 6**

HMA Overlay, Preventative Maintenance SFY: 2019
Total: \$2,445,950 Federal: \$1,956,760 (ST STP) State: \$489,190

I. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN

Des#: 1600211 **Location: SR 15, 4.63 Miles North of US 30 to US 6**

HMA Overlay, Preventative Maintenance SFY: 2019
Total: \$2,445,950 Federal: \$1,956,760 (ST STP) State: \$489,190

J. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN

Des#: 1592497 **Location: SR 19 Over St. Joseph River and Road, 3.39 miles N of US 20**

Scour Protection (Erosion) SFY: 2017
Total: \$314,100 Federal: \$251,280 (NHPP) State: \$62,820

K. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN

Des#: 1592502 **Location: US 20, Bridge Painting; US 20 Eastbound Ramp, 2.74 Miles East of US 33**

Bridge Painting SFY: 2018
Total: \$544,690 Federal: \$435,752 (NHPP) State: \$108,938

L. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN

Des#: 1592650 **Location: US 20, CR 115 Bridge over US 20, 1.47 miles East of US 33**

Bridge Painting SFY: 2018
Total: \$237,400 Federal: \$189,920 (NHPP) State: \$47,480

M. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN

Des#: 1592652 **Location: US 20, CR 18 Bridge over US 20, 2.06 Miles East of US 33**

Bridge Painting SFY: 2018
Total: \$399,300 Federal: \$319,440 (NHPP) State: \$79,860

N. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN

Des#: 1592673 **Location: US 20, Bridge at US 20 NW Connector over CR 17 NW Ramp, 2.88 Miles east of US 33**

Bridge Painting SFY: 2018

Total: \$82,200 Federal: \$65,760 (NHPP) State: \$16,440

O. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN
Des#: 1592674 **Location: US 20, Bridge at US 20 EB Ramp over CR 17 NB/SB Ramp, 3.10 Miles east of US 33** **Bridge Painting** SFY: 2018
Total: \$259,000 Federal: \$207,200 (NHPP) State: \$51,800

P. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN
Des#: 1592675 **Location: US 20, US 20 Eastbound over CR 17 NB/SB, 3.10 Miles east of US 33** **Bridge Painting** SFY: 2018
Total: \$259,000 Federal: \$207,200 (NHPP) State: \$51,800

Q. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN
Des#: 1592676 **Location: US 20, Bridge US 20 Westbound over CR 17 NB/SB, 3.10 Miles east of US 33** **Bridge Painting** SFY: 2018
Total: \$296,800 Federal: \$237,440 (NHPP) State: \$59,360

R. INDOT Administrative Modification Exempt Project in Elkhart County
Resolution 21-16 Decrease Federal Funds by \$26,400 Phase: PE
Des#: 1592650 **Location: US 20, CR 115 Bridge over US 20, 1.47 miles East of US 33** **Bridge Painting** SFY: 2016
Total: \$33,000 Federal: \$0 (NHPP) State: \$33,000

S. INDOT Administrative Modification Exempt Project in Elkhart County
Resolution 21-16 Decrease Federal Funds by \$9,600 Phase: PE
Des#: 1592673 **Location: US 20, Bridge at US 20 NW Connector over CR 17 NW Ramp, 2.88 Miles east of US 33** **Bridge Painting** SFY: 2016
Total: \$12,000 Federal: \$0 (NHPP) State: \$12,000

T. INDOT Administrative Modification Exempt Project in Elkhart County
Resolution 21-16 Decrease Federal Funds by \$28,800 Phase: PE
Des#: 1592674 **Location: US 20, Bridge at US 20 EB Ramp over CR 17 NB/SB Ramp, 3.10 Miles east of US 33** **Bridge Painting** SFY: 2016
Total: \$36,000 Federal: \$0 (NHPP) State: \$36,000

U. INDOT Administrative Modification Exempt Project in Elkhart County
Resolution 21-16 Decrease Federal Funds by \$28,800 Phase: PE
Des#: 1592675 **Location: US 20, US 20 Eastbound over CR 17 NB/SB, 3.10 miles east of US 33** **Bridge Painting** SFY: 2016
Total: \$36,000 Federal: \$0 (NHPP) State: \$36,000

V. INDOT Administrative Modification Exempt Project in Elkhart County
Resolution 21-16 Decrease Federal Funds by \$33,600 Phase: PE
Des#: 1592676 **Location: US 20, Bridge US 20 Westbound over CR 17 NB/SB, 3.10 Miles east of US 33** **Bridge Painting** SFY: 2016

Total: \$42,000 Federal: \$0 (NHPP) State: \$42,000

W. INDOT Administrative Modification Exempt Project in Elkhart County
Resolution 21-16 Decrease Federal Funds by \$44,800 Phase: PE
Des#: 1592652 **Location: US 20, CR 18 Bridge over US 20, 2.06 Miles east of US 33**
 Bridge Painting SFY: 2016
Total: \$56,000 Federal: \$0 (NHPP) State: \$56,000

X. INDOT Administrative Modification Exempt Project in Elkhart County
Resolution 21-16 Decrease Federal Funds by \$64,000 Phase: PE
Des#: 1592502 **Location: US 20, Bridge Painting; US 20 Eastbound Ramp, 2.74 Miles east of**
US 33 **Bridge Painting** SFY: 2016
Total: \$80,000 Federal: \$0 (NHPP) State: \$80,000

Y. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: PE
Des#: 1592921 **Location: US 20 Bridge over Little Elkhart River, 1.8 miles East of SR 13**
 Bridge Deck Patching SFY: 2017
Total: \$25,000 Federal: \$20,000 (NHPP) State: \$5,000

Z. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: PE
Des#: 1592970 **Location: SR 13, Bridge over Dry Run, 1.56 miles N of US 33**
 Substructure Repair and Rehabilitation SFY: 2017
Total: \$25,000 Federal: \$20,000 (NHPP) State: \$5,000

AA. INDOT Amendment Exempt Project in Kosciusko County
Resolution 21-16 Add Project Phase: CN
Des#: 1600210 **Location: SR 15, 1.97 Miles South of US 30 to 0.50 Miles South of US 30**
 Concrete Pavement Restoration (CPR) SFY: 2019
Total: \$555,900 Federal: \$444,720 (ST STP) State: \$111,180

BB. INDOT Amendment Exempt Project in Kosciusko County
Resolution 21-16 Add Project Phase: CN
Des#: 1600208 **Location: SR 13, Deck Overlay, Over Turkey Creek, 2.00 Miles South of US 6**
 Bridge Deck Overlay SFY: 2019
Total: \$143,250 Federal: \$114,600 (ST STP) State: \$28,650

CC. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN
Des#: 1600214 **Location: US 20, Over CR 45 EBL, 0.13 Miles East of US 33**
 Bridge Deck Overlay SFY: 2019
Total: \$945,800 Federal: \$756,640 (NHPP) State: \$189,160

DD. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN
Des#: 1600215 **Location: US 20, Over CR 45 WBL, 0.13 Miles East of US 33**
 Bridge Deck Overlay SFY: 2019

Total: \$783,550 Federal: \$626,840 (NHPP) State: \$156,710

EE. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN
Des#: 1600216 **Location: US 20, Over Elkhart River EBL, 1.35 Miles East of US 33**
 Bridge Deck Overlay SFY: 2019
Total: \$1,048,500 Federal: \$209,700 (NHPP) State: \$838,800

FF. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN
Des#: 1600217 **Location: US 20, Over Elkhart River WBL, 1.35 Miles East of US 33**
 Bridge Deck Overlay SFY: 2019
Total: \$1,048,500 Federal: \$209,700 (NHPP) State: \$838,800

GG. INDOT Amendment Exempt Project in Kosciusko County
Resolution 21-16 Add Project Phase: CN
Des#: 1600222 **Location: SR 13 Bridge Deck Overlay, Over Tippecanoe River, 8.02 Miles**
North of US 30 **Bridge Deck Overlay** SFY: 2019
Total: \$501,400 Federal: \$401,120 (ST STP) State: \$100,280

HH. INDOT Amendment Exempt Project in Elkhart County
Resolution 21-16 Add Project Phase: CN
Des#: 1600223 **Location: SR 13, Bridge Deck Overlay & Clean and Paint Piles, Over Dry**
Run, 1.56 Miles North of US 33 **Bridge Maintenance and Repair** SFY: 2019
Total: \$500,100 Federal: \$400,080 (ST STP) State: \$100,020

II. INDOT Amendment Exempt Project in Kosciusko County
Resolution 21-16 Add Project Phase: CN
Des#: 1600241 **Location: US 30, Hickman Ditch, 0.02 Miles East of SR 15**
 Small Structure Pipe Lining SFY: 2019
Total: \$2,085,600 Federal: \$1,668,480 (NHPP) State: \$417,120

Erin Roznik presented Resolution 21-16 containing INDOT initiated amendments and administrative modifications and asked for any questions.

Dwight Fish asked when to anticipate work on the items in Elkhart. Erin explained the funding is for fiscal year 2018; July 1, 2017 through June 30, 2018.

There being no additional questions regarding this resolution, Erin requested the Policy Board's approval.

A MOTION WAS MADE BY DWIGHT FISH AND
SECONDED BY DAVID WOOD TO APPROVE
RESOLUTION 21-16. THE MOTION CARRIED.

LaPorte District

Locally Initiated – Resolution 22-16

A. South Bend Administrative Modification Exempt Project in St. Joseph County
 Resolution 22-16 Change Funding Type Phase: PE
 Des#: 1600075 **Location: Monroe Primary Center and Studebaker Elementary School – SRTS**
 Bike/Pedestrian Facilities SFY: 2016/2017
 Total: \$100,000 Federal: \$80,000 (SMFR) Local: \$20,000 SFY: 2016
 Total: \$225,000 Federal: \$180,000 (TAP) Local: \$45,000 SFY: 2017

B. South Bend Administrative Modification Exempt Project in St. Joseph County
 Resolution 22-16 Change Funding Type Phase: CN
 Des#: 1600075 **Location: Monroe Primary Center and Studebaker Elementary School – SRTS**
 Bike/Pedestrian Facilities SFY: 2018
 Total: \$1,500,000 Federal: \$1,200,000 (TAP) Local: \$300,000

C. South Bend Administrative Modification Exempt Project in St. Joseph County
 Resolution 22-16 Change Funding Type Phase: PE
 Des#: 1600076 **Location: LaSalle Intermediate and Marquette Primary Montessori - SRTS**
 Bike/Pedestrian Facilities SFY: 2016/2017/2018
 Total: \$100,000 Federal: \$80,000 (SMFR) Local: \$20,000 SFY: 2016
 Total: \$100,000 Federal: \$80,000 (TAP) Local: \$20,000 SFY: 2017
 Total: \$125,000 Federal: \$100,000(TAP) Local: \$25,000 SFY: 2018

D. South Bend Administrative Modification Exempt Project in St. Joseph County
 Resolution 22-16 Change Funding Type Phase: CN
 Des#: 1600076 **Location: LaSalle Intermediate and Marquette Primary Montessori - SRTS**
 Bike/Pedestrian Facilities SFY: 2019
 Total: \$1,500,000 Federal: \$1,200,000 (TAP) Local: \$300,000

E. Mishawaka Administrative Modification Exempt Project in St. Joseph County
 Resolution 22-16 Change Funding Type Phase: CN
 Des#: 1382760 **Location: Mishawaka Riverwalk Multi-Use Path through Merrifield Park**
 Bike/Pedestrian Facilities SFY: 2017
 Total: \$1,822,523 Federal: \$1,458,018 (Grp I STP) Local: \$364,505

F. North Liberty Amendment Exempt Project in St. Joseph County
 Resolution 22-16 Add Project Phase: RW
 Des#: 1383395 **Location: Safe Routes to School between School Drive & Wrenwood Dr**
 Bike/Pedestrian Facilities SFY: 2017
 Total: \$60,000 Federal: \$48,000 (TAP) Local: \$12,000

G. St. Joseph County Administrative Modification Exempt Project in St. Joseph County
 Resolution 22-16 Change FY Phase: CN
 Des#: 1383398 **Location: Bridge No. 62 carrying Walnut Rd over Yellow Bank Creek**
 Bridge Replacement SFY: 2018
 Total: \$651,250 Federal: \$521,000 (Bridge) Local: \$130,250

H. St. Joseph County Administrative Modification Exempt Project in St. Joseph County
 Resolution 22-16 Change FY Phase: CN

Des#: 1382759 **Location: Edison Rd @ Ash Rd – Roundabout**
Intersection Improvement SFY: 2018
Total: \$2,000,000 Federal: \$1,600,000 (CMAQ) Local: \$400,000

I. Culver Amendment Exempt Project in Marshall County
Resolution 22-16 Delete Project Phase: RW
Des#: 1383350 **Location: Safe Routes to School on Academy Rd. and College Ave**
Bike/Pedestrian Facilities SFY: 2016
Total: \$51,261 Federal: \$41,009 (TAP) Local: \$10,252

J. Culver Administrative Modification Exempt Project in Marshall County
Resolution 22-16 Increase Federal Funds by \$41,009 Phase: CN
Des#: 1383350 **Location: Safe Routes to School on Academy Rd. and College Ave**
Bike/Pedestrian Facilities SFY: 2017
Total: \$267,000 Federal: \$213,600 (TAP) Local: \$53,400

K. Marshall County Administrative Modification Exempt Project in Marshall County
Resolution 22-16 Increase Federal Funds by \$7,344 Phase: PE
Des#: 1382094 **Location: Inspection and re-inspection of county bridges 20 feet and longer**
Bridge Inspections SFY: 2017
Total: \$9,180 Federal: \$7,344 (Bridge) Local: \$1,836 SFY:2016
Total: \$9,180 Federal: \$7,344 (Bridge) Local: \$1,836 SFY:2017
Total: \$9,440 Federal: \$7,552 (Bridge) Local: \$1,888 SFY:2018

Caitlin Stevens presented Resolution 22-16 containing locally initiated amendments and administrative modifications. She asked if there were any questions, there being none regarding this resolution, Caitlin requested the Policy Board’s approval.

A MOTION WAS MADE KEVIN OVERMYER AND
SECONDED BY JUDY STONE TO APPROVE
RESOLUTION 22-16. THE MOTION CARRIED.

INDOT Initiated – Resolution 23-16

A. INDOT Amendment Exempt Project in St. Joseph and Marshall Counties
Resolution 23-16 Add Project Phase: CN
Des#:1600496 **Location: Herbicide Treatment at Various Locations Within the LaPorte District**
Roadside Maintenance, Herbicide Treatment SFY: 2017
Total: \$200,000 Federal: \$0 State: \$200,000

B. INDOT Amendment Exempt Project in St. Joseph and Marshall Counties
Resolution 23-16 Add Project Phase: CN
Des#:1600607 **Location: Various Locations within the LaPorte District**
Traffic Signal Maintenance SFY: 2017
Total: \$215,000 Federal: \$0 State: \$215,000

C. INDOT Amendment Exempt Project in Marshall County

Resolution 23-16 Add Project Phase: RW
Des#:1006761 **Location: US 30, 4.3 mi E of SR 23**
 Pipe Lining SFY: 2017
Total: \$10,000 Federal: \$8,000 (Bridge) State: \$2,000

D. INDOT Amendment Exempt Project in Marshall County
Resolution 23-16 Add Project Phase: RW
Des#:1006762 **Location: US 30, 3.92 mi W of SR 331**
 Pipe Lining SFY: 2017
Total: \$10,000 Federal: \$8,000 (Bridge) State: \$2,000

E. INDOT Amendment Exempt Project in Marshall County
Resolution 23-16 Add Project Phase: RW
Des#:1296448 **Location: US 30, 1.90 mi E of SR 331**
 Pipe Lining SFY: 2017
Total: \$10,000 Federal: \$8,000 (Bridge) State: \$2,000

Caitlin Stevens presented Resolution 23-16 containing INDOT initiated amendments and asked for any questions. There being no questions regarding this resolution, Caitlin requested the Policy Board's approval.

A MOTION WAS MADE DAVID WOOD AND
SECONDED BY JEREMY STUTSMAN TO APPROVE
RESOLUTION 23-16. THE MOTION CARRIED.

Other Items

Resolution 24-16 Endorsement of the Revisions to the National Highway System (NHS)

The National Highway System includes the Interstate Highway System as well as other roads important to the nation's economy, defense, and mobility. The NHS was developed by the Department of Transportation (DOT) in cooperation with the states, local officials, and metropolitan planning organizations (MPOs).

Zach Dripps presented Resolution 24-16 proposing revisions to the National Highway System (NHS). Updates were made at the request of FHWA and INDOT as required in the Moving Ahead for Progress in the 21st Century Act (MAP-21) and the Fixing America's Surface Transportation Act (FAST Act). A map was displayed and explained indicating the changes.

Roads designated as NHS routes have additional requirements including increased design standards, increased bridge inspections, performance measures, and outdoor advertising requirements. Zach indicated that ultimately, the designation opens up additional funding opportunities.

INDOT has requested that the MACOG Policy Board endorse the revisions in order for INDOT to submit them to FHWA. Zach asked if there were any questions regarding this resolution, there being none, he asked for the Policy Board's endorsement.

A MOTION WAS MADE BY PHIL JENKINS AND
SECONDED BY DWIGHT FISH TO ENDORSE

RESOLUTION 14-16. THE MOTION CARRIED.

Chairman Thallemer asked the Executive Director to quickly review the designations regarding State Fiscal Year and the phases referred to on the agenda.

James explained that essentially, adjustments are being made to the Transportation Improvement Program (TIP). The TIP is a four to five year document that looks at all of the federal projects for transportation. The resolution process makes changes to preliminary engineering (PE), right-of-way (RW), and construction (CN). The location is provided, the funding type, and the State Fiscal Year (SFY); July 1 through June 30, is when the item is occurring.

Other Actions

- Endorsement of the 2016-2017 Self Certification Statement
- Endorsement of the Statement Regarding MPO Certification Review by FHWA and INDOT

James Turnwald explained that both items being considered for endorsement are annual action items requested from the Policy Board.

The Self Certification Statement goes into the Unified Planning of Work Program (UPWP). It certifies the MACOG's transportation planning process addresses the major issues in the metropolitan planning area and is conducted according to all Federal requirements.

The Statement Regarding MPO Certification Review refers to a planning process review conducted every four years by FHWA and INDOT. MACOG's last review was conducted on May 29 and 30, 2012. No corrective actions were identified at that time. MACOG's next review is scheduled to take place on June 6 and 7, 2016.

James asked if there were additional questions regarding the Certification Statements. There being none, he asked for the Policy Board's approval.

A MOTION WAS MADE BY JOHN LETHERMAN AND
SECONDED BY DWIGHT FISH TO ENDORSE THE
2016-2017 SELF CERTIFICATION STATEMENT AND
THE STATEMENT REGARDING MPO CERTIFICATION
REVIEW BY FHWA AND INDOT. THE MOTION CARRIED.

Staff Update

Active Transportation Plan

MACOG is nearing the end of the planning process for a regional Active Transportation Plan. Zach indicated that staff has met with nearly all of the communities in the MACOG region and discussed the proposed projects. The information has been presented to the Steering Committee where an implementation strategy and various other recommendations were discussed. A draft plan will be completed in May; the plan will be out for public comment in June; and the final plan will be presented to the Policy Board for approval in July.

INDOT FY 2021 Call for Projects

MACOG received several applications for the INDOT Call for Projects for rural areas. The

applications will be reviewed and then submitted to INDOT by May 16, 2016. \$5 million will be set aside from the call for INDOT's Common Paths program, for projects seeking construction in 2021.

INDOT State Matching Grant Program

The State Matching Grant Program for road funding emerged from the State House Bill (HB) 1001 and Senate Bill (SB) 67. In accordance with SB 67, local municipalities should be receiving Local Option Income Tax (LOIT) redistribution funds by June 1st. The bill requires 75% of the funds be used for local road and street purposes or placed in a rainy day fund for local road and street purposes in future years. The remaining 25% may be used for any legal purpose.

In order to receive road funding through HB 1001, an INDOT approved asset management plan must be in place, along with the application, a preliminary estimate, project location map, and financial commitment letter. The grant would be a 50-50 match with each award capped at \$1 million per local government. Local match must come from Local Option Income Tax (LOIT), rainy day fund, or new wheel/surtax. Projects that are of regional economic significance will be given funding priority. The matching grant program does not allow for the purchase of equipment. Call for projects will be issued May 31, 2016 through July 15, 2016. Awards will be announced in August.

Kevin Overmyer asked if a county applies for the full amount allowed; can other municipalities within the county apply as well? James indicated he had not seen rules against a county and municipalities within the same county applying for funds. However, half of the funds need to be used for counties under 50,000 in population.

Jeremy Stutsman wanted to know if the \$1 million match was per project or per community. James responded it would be per application so, it would be per community.

David Wood questioned if a city, within a county that has a wheel tax, can have an additional wheel tax. James stated he has gotten mixed answers on this question. The legislation allows for municipalities above 10,000 to enact a wheel tax, but what is unclear is if that applies to cities in counties without an existing wheel tax or if that applies to all cities.

Joseph Thallemer wanted to know how specific the application process would be regarding the use of the matching grant funds.

James indicated the funds could be used for materials but cannot be used for labor. It could be used for road and bridge preservation, roundabouts, and road reconstruction. Applicants have to specify the road and the termini. Scoring will be based on a number of factors including AADT and AATT, regional economic significance, as well as the need and quality of the project. James advised being specific in the application and to "make a case" for the project.

TIP Administrative Modification vs. Amendment Process

James explained that MACOG has done an audit of how other states, as well as other MPOs in Indiana, handle Administrative Modifications and Amendments to the Transportation Improvement Program (TIP).

Administrative Modifications are essentially minor changes; project increase or decrease, change in Designation Number (Des #), change in fiscal year, or a change to a typographical issue.

Amendments are larger, significant in nature, and are being added to or deleted from the TIP.

Currently, Administrative Modifications are handled the same way as amendments. They are on the same development process. When a modification request is received it goes to the TTAC for approval and then to the Policy Board. This can be a 60 day processing period because after it is approved for the MACOG TIP, it then has to be approved into the STIP (State Transportation Improvement Program). Losing 60 days can be relevant to a project. James indicated that MACOG would like to make sure every day counts and that the process is improving.

James proposed a new process for handling Administrative Modifications. Administrative Modifications would be handled by the MACOG staff and processed the day they are received according to the following criteria:

- Adding “grouped projects”
- Move a project to another fiscal year in the TIP
- Moving any identified project phase programmed for a previous year into a new TIP
- Increasing / Decreasing project length by less than ½ mile
- Splitting or combining projects without modifying the original project intent
- Changing or clarifying elements of a project description with no change in funding and without altering original project intent
- Moving a project from one funding category to another, with no impact to fiscal constraint
- Increasing / decreasing project funding by less than 31%, with no impact to fiscal constraint
- Correcting minor data entry and typographical errors

Amendments would still be handled by the 60 day process and presented to the Policy Board by resolution. Amendments will be processed according to the following criteria:

- Adding a new project to the TIP
- Adding a new phase for a project to the TIP
- Deleting a project from the TIP
- Deleting a phase for a project from the TIP
- Increasing / Decreasing project length by ½ mile or more
- Increasing / Decreasing project funding by 31% or more, with no impact to fiscal constraint

A listing of all of the Administrative Modification made by staff will be provided to the Policy Board on a monthly basis in the meeting packets.

Additionally, James explained in order to reduce some of the more minor projects, MACOG would create Grouped Project Categories for INDOT projects. The Categories would be added by an amendment to the TIP at zero funding. Each time a request is received from INDOT, the funding amount would be added in and a list provided to the Policy Board. The Grouped Project Categories are allowed by Federal Regulations are as follows:

- Bridge, Culvert and Small Structure Preservation
- Signing, Marking, Striping and Rumble Strips

- Traffic Signal System and Lighting improvements
- Median guardrail / cable projects with no change to access
- Rail crossing protection

Chairman Thallemer clarified that the process needs to be endorsed by the Policy Board. James indicated the process was endorsed by the Transportation Technical Advisory Committee (TTAC) at their May 4, 2016, meeting.

The Chairman asked the Policy Board for any comments. Jeremy Stutsman spoke in support of changing the process. Chairman Thallemer asked for the Policy Board's approval to change the way Administrative Modifications are processed by MACOG.

A MOTION WAS MADE BY MARK SENTER AND
SECONDED BY JEREMY STUTSMAN TO ENDORSE
THE CHANGE IN THE WAY ADMINISTRATIVE
MODIFICATIONS ARE PROCESSED BY MACOG.
THE MOTION CARRIED.

St. Joseph River Basin Commission (SJRBC) Symposium

The SJRBC will be holding the 15th annual Symposium on Friday, May 20th at Fernwood Botanical Garden and Nature Preserve in Niles. The event will run from 8:00 AM to 1:00 PM(EST). Presentations will be offered by: Carol Line, Fernwood Botanical Garden and Nature Preserve, Chad Watts, Conservation Technology Information Center, and an Ignite Presentation featuring six water resource professional in the St. Joseph River basin watershed.

Livable Communities Workshop, Combined TTAC and Policy Board Meeting, July 13th

The Livable Communities Workshop is a joint TTAC and Policy Board meeting and is scheduled for July 13, 2016.

PRIVILEGE OF THE FLOOR

There were no comments.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further business, the following action was taken:

A MOTION WAS MADE BY PHIL JENKINS AND
SECONDED BY DAVID WOOD TO ADJOURN
THE MEETING. THE MOTION CARRIED.

James Turnwald, Executive Director

Joseph Thallemer, Chair