

**MICHIANA AREA COUNCIL OF GOVERNMENTS
MINUTES
July 13, 2016**

The July meeting of the Michiana Area Council of Governments' Policy Board and the Transportation Technical Advisory Committee (TTAC) was held on July 13, 2016, in Westminster Hall at Grace College, 105 9th Street, Winona Lake, Indiana. Joseph Thallemer, Chair of the Policy Board, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT:
(Policy Board) Joseph Thallemer, Mayor, City of Warsaw
Jo M. Broden, South Bend Common Council
Dwight Fish, Elkhart City Council
Phil Jenkins, Mayor, City of Nappanee
John Letherman, Elkhart County Council
Rick Powers, Deputy Commissioner, INDOT LaPorte
Robert Sanders, Kosciusko County Council
Judy Stone, Marshall County Council
Jeremy Stutsman, Mayor, City of Goshen
Ron Truex, Kosciusko County Commissioner
David Wood, Mayor, City of Mishawaka

MEMBERS ABSENT:
(Policy Board) Pete Buttigieg, Mayor, City of South Bend
Joe Canarecci, Mishawaka City Council
Deborah Fleming, St. Joseph County Commissioner
Todd Johnson, Deputy Commissioner, INDOT Fort Wayne
Frank Lucchese, Elkhart County Commissioner
Tim Neese, Mayor, City of Elkhart
Kevin Overmyer, Marshall County Commissioner
Mark Root, St. Joseph County Council
Mark Senter, Mayor, City of Plymouth

MEMBERS PRESENT:
(TTAC) Leslie Biek, City of Elkhart
Ralph Booker, Marshall County Plan Commission
Bill Holder, Kosciusko County GIS
Ken Prince, City of Mishawaka
Jeremy Skinner, City of Warsaw
Jeff Taylor, Elkhart County Highway

MEMBERS ABSENT:
(TTAC) Laurie Baker, Marshall County Highway
Doug Burgess, INDOT Fort Wayne
David Cangany, South Bend Public Transportation Corp.
Jessica Clark, St. Joseph County Engineering
Mary Cripe, City of Goshen Engineering
Chris Dressel, South Bend Community Investment
Rick Gaul, City of Plymouth
Chris Godlewski, Elkhart County Planning
Larry Magliozzi, St. Joseph County Area Plan Commission
Roger Nawrot, City of South Bend
Tim O'Donnell, St. Joseph County Airport Authority

Lyndsay Quist, INDOT LaPorte
Ron Robinson, Kosciusko County Administrator
Scott Tilden, Kosciusko County Highway
Gary West, City of Mishawaka

OTHERS PRESENT:

Susan Al-Abbas, Lochmueller Group
Craig Allebach, Town of Winona Lake
Jamal Anabtawi, A&Z Engineering
H. Jason Auvil, Elkhart County
Krista Bailey, IUSB
Amber Bassett, Region 3-A
Mark Brinson, City of Goshen
Erin Cataldo, Elkhart County
Richard Chapman II, Lawson Fisher Associates
Jerry Chavez, Marshall County EDC
Laura Coyne, Elkhart County
Matt Deitchley, INDOT LaPorte
Tim Dombrosky, City of Warsaw
Therese Dorau, City of South Bend
Tom Edington, Wawasee/Syracuse Trails
Adam Fann, City of Elkhart
Shubha Ganesan, City of South Bend
April Hathaway, Town of Lakeville
Denny Heckaman, Town of Lakeville
Fred Helfrich, Warsaw/Winona Lake Ride/Walk
Allan Henderson, Health by Design
Ken Herceg, St. Joseph County Chamber of Commerce
Betsy Hines, Purdue Extension
Rebecca Holwerda, US Senator Coats Office
Kim Irwin, Health by Design
Lori Kelly, Town of Lakeville
Jeff Kumfer, SKR Architects
Kathy Kurosky, Ivy Tech Community College
Nicole Lawler, Visit South Bend Mishawaka
Beckie Lies, Purdue Extension
Mike Machlan, City of Elkhart
Megan McClellan, Syracuse-Wawasee Park Foundation
Carol McDougal, Town of Lakeville
Marsha McSherry, Kosciusko County
Jessica Miller, INDOT
Nick Nolchan, St. Joseph County Health Department
Aaron Ott, A&Z Engineering
Rob Parker, Kosciusko County Chamber of Commerce
Whitney Pierle, Lochmueller Group
Ben Quiggle, Elkhart Truth
Shirley Rynearson, Town of Lakeville
Michael Slavkin, Ivy Tech Community College
Derek Spier, City of Mishawaka
Barbie Swihart Stutzman, Lochmueller Group

Jeff Troxel, Town of Wakarusa
Chris Vanden Bossche, Bike Michiana Coalition
Jennifer Vandeburg, OCRA
Lauren Varga, Office of Senator Donnelly
Robin Vida, St. Joseph County Health Department
Jim Weingart, IDEM
Suzie Weirick, Elkhart County
Abby Wiles, City of Goshen
John Yoder, Friends of the Pumpkinvine
James Turnwald, MACOG
Shirley Czerna, MACOG
Zach Dripps, MACOG
Debbie Gardner, MACOG
Cole Jackson, MACOG
Carla Keirnan, MACOG
Donny Ritsema, MACOG
Erin Roznik, MACOG
Caitlin Stevens, MACOG

MINUTES OF JUNE 8, 2016 MEETING

There were no additions or corrections to the June 8, 2016 minutes.

A MOTION WAS MADE BY RICK POWERS AND
SECONDED BY JEREMY STUTSMAN TO APPROVE THE
MINUTES OF JUNE 2016. THE MOTION CARRIED.

CHAIRMAN'S REPORT

There was no report.

FINANCIAL REPORT

Debbie Gardner presented the June 2016 MACOG Financial Reports and reviewed the cash balance and disbursements. There being no questions, Debbie asked for the Policy Board's approval of the Financial Reports.

A MOTION WAS MADE BY PHIL JENKINS AND
SECONDED BY RON TRUEX TO APPROVE THE JUNE
2016 FINANCIAL REPORTS. THE MOTION CARRIED.

SECRETARY'S REPORT

Phil Jenkins reported that a list of the Transportation Improvement Program (TIP) Administrative Modifications, processed by the MACOG staff in May 2016, was electronically distributed to the Policy Board a few days prior to the meeting. A copy was also distributed in the days meeting materials. Mr. Jenkins recommended any questions regarding the modifications be directed to James or members of the MACOG staff.

James Turnwald reminded the Policy Board that Administrative Modifications will be made available for the Policy Boards review on a monthly basis. Modifications are processed by the MACOG staff and do not need to be endorsed by the Policy Board.

OLD BUSINESS

Amendments to the FY 2016-2019 Transportation Improvement Program (TIP) – Electronically Endorsed by the Policy Board on June 28, 2016, using the Emergency Resolution Process.

TRANSIT

Resolution 27-16 – Bus / Rail Apportionment

FY 2016 Bus / Rail Apportionment – FTA Section 5307 Funding
Total Apportionment - \$3,924,155
NICTD Rail - \$1,214,039 TRANSPO - \$2,484,936 Niles DART - \$225,180

James Turnwald presented Resolution 27-16 and explained that the FTA Section 5307 funds available for the South Bend urbanized area are split each year between NICTD (The South Shore Line), Transpo (The fixed route system in South Bend), and Niles DART (A demand response service with one fixed route). The resolution was endorsed using the Emergency Resolution Process due to grant deadlines but is now being formally presented to the Policy Board.

There being no questions regarding this resolution, the Chairman requested the Policy Board’s approval.

A MOTION WAS MADE BY DAVID WOOD AND
SECONDED BY JUDY STONE TO APPROVE
RESOLUTION 27-16. THE MOTION CARRIED.

NEW BUSINESS

Amendments to the FY 2016-2019 Transportation Improvement Program (TIP)

Fort Wayne District

Locally Initiated - Resolution 29-16

A. Elkhart Amendment Exempt Project in Elkhart County
Resolution 29-16 Add Project Phase: RW
Des#: 1400712 **Location: Cassopolis Sidewalk from Windsor Ave to Bristol St**
 Bike/ Pedestrian Facilities SFY: 2017
Total: \$740,686 Federal: \$592,549 (Grp II STP) Local: \$148,137

Erin Roznik presented Resolution 29-16 containing a locally initiated amendment and asked for any questions. John Letherman wanted to know how wide the sidewalk would be. James responded that generally it will be eight feet wide but in some sections it will narrow to six feet. The scope of work also includes intersection and mid-block crossings.

There being no additional questions regarding this resolution, Erin requested the Policy Board's approval.

A MOTION WAS MADE BY PHIL JENKINS
AND SECONDED BY JUDY STONE TO APPROVE
RESOLUTION 29-16. THE MOTION CARRIED.

INDOT Initiated – Resolution 30-16

A. INDOT Amendment Exempt Project in Elkhart County
Resolution 30-16 Delete Project Phase: CN
Des#: 1592922 **Location: US 20 Over CR 45, Eastbound Lane, 0.13 Miles East of US 33**
Bridge Maintenance and Repair SFY: 2018
Total: \$18,730 Federal: \$14,984 (NHPP) State: \$3,746

B. INDOT Amendment Exempt Project in Elkhart County
Resolution 30-16 Delete Project Phase: CN
Des#: 1592924 **Location: US 20 Over CR 45, Westbound Lane, 0.13 Miles East of US 33**
Bridge Maintenance and Repair SFY: 2018
Total: \$18,730 Federal: \$14,984 (NHPP) State: \$3,746

C. INDOT Amendment Exempt Project in Kosciusko County
Resolution 30-16 Delete Project Phase: PE, CN
Des#: 1592967 **Location: SR 13 Over Tippecanoe River, 8.02 Miles North of US 30**
Bridge Maintenance and Repair
Total: \$250,000 Federal: \$200,000 (ST STP) State: \$50,000 SFY: 2016
Total: \$63,000 Federal: \$50,400 (ST STP) State: \$12,600 SFY: 2018

D. INDOT Amendment Exempt Project in Elkhart County
Resolution 30-16 Delete Project Phase: CN
Des#: 1592970 **Location: SR 13 Over Dry Run. 1.56 Miles North of US 33**
Bridge Maintenance and Repair SFY: 2018
Total: \$64,200 Federal: \$51,360 (ST STP) State: \$12,840

E. INDOT Amendment Exempt Project in Kosciusko County
Resolution 30-16 Delete Project Phase: RW
Des#: 1006147 **Location: SR 13, Pipeliner for Kuhn Lake Drain, 6.34 Miles North of US 30**
Small Structure Pipe Lining SFY: 2016
Total: \$2,000 Federal: \$1,600 (ST STP) State: \$400

F. INDOT Amendment Exempt Project in Kosciusko County
Resolution 30-16 Delete Project Phase: RW
Des#: 1006148 **Location: SR 13, Pipeliner for Drain, 13.60 Miles North of US 30**
Small Structure Pipe Lining SFY: 2016
Total: \$2,000 Federal: \$1,600 (ST STP) State: \$400

G. INDOT Amendment Exempt Project in Elkhart County
Resolution 30-16 Delete Project Phase: RW

Des#: 1296107 **Location: SR 119, Pipeliner for Yellow Creek, 3.43 Miles East of SR 19**
Small Structure Pipe Lining SFY: 2016
Total: \$2,000 Federal: \$1,600 (ST STP) State: \$400

H. INDOT Amendment Exempt Project in Elkhart County
Resolution 30-16 Delete Project Phase: PE
Des#: 1500753 **Location: SR 4 Bridge Over Hoover Ditch, 3.03 Miles East of SR 15**
Bridge Deck Overlay SFY: 2016
Total: \$10,000 Federal: \$8,000 (ST STP) State: \$2,000

I. INDOT Amendment Exempt Project in Elkhart County
Resolution 30-16 Delete Project Phase: PE, CN
Des#: 1401490 **Location: US 6, Bridge over Turkey Creek, 1.01 miles W of SR 15**
Replace or Repair Joints
Total: \$7,000 Federal: \$5,600 (ST STP) State: \$1,400 SFY: 2016
Total: \$12,750 Federal: \$10,200 (ST STP) State: \$2,550 SFY: 2017

J. INDOT Amendment Exempt Project in Kosciusko County
Resolution 30-16 Add Project Phase: CN
Des#: 1383679 **Location: US 30, From 0.13 Miles West of SR 13 to 0.06 Miles East of SR 5**
HMA Overlay, Functional SFY: 2018
Total: \$4,793,500 Federal: \$3,834,800 (NHPP) State: \$958,700

K. INDOT Amendment Exempt Project in Kosciusko County
Resolution 30-16 Add Project Phase: PE, CN
Des#: 1600116 **Location: SR 14, SR 15 to SR 13**
HMA Overlay, Preventative Maintenance
Total: \$35,000 Federal: \$28,000 (ST STP) State: \$7,000 SFY: 2017
Total: \$1,662,135 Federal: \$1,329,708 (ST STP) State: \$332,427 SFY: 2018

L. INDOT Amendment Exempt Project in Elkhart County
Resolution 30-16 Add Project Phase: PE, CN
Des#: 1600212 **Location: SR 19, 5.89 miles N of US 20 to 2.03 miles N of I-80/90**
HMA Overlay, Preventative Maintenance
Total: \$35,000 Federal: \$28,000 (NHPP) State: \$7,000 SFY: 2017
Total: \$2,779,850 Federal: \$2,223,880 (NHPP) State: \$555,970 SFY: 2019

M. INDOT Amendment Exempt Project in Elkhart County
Resolution 30-16 Add Project Phase: PE, CN
Des#: 1600219 **Location: US 20, SR 15 to 8.76 miles E of SR 15**
HMA Overlay, Preventative Maintenance
Total: \$35,000 Federal: \$28,000 (NHPP) State: \$7,000 SFY: 2017
Total: \$2,780,050 Federal: \$2,224,040 (NHPP) State: \$556,010 SFY: 2019

Erin Roznik presented Resolution 30-16 containing INDOT initiated amendments and asked for any questions. There being no questions regarding this resolution, Erin requested the Policy Board's approval.

A MOTION WAS MADE BY ROBERT SANDERS
AND SECONDED BY RICK POWERS TO APPROVE
RESOLUTION 30-16. THE MOTION CARRIED.

LaPorte District

INDOT Initiated – Resolution 31-16

A. INDOT Amendment Exempt Project in Marshall County
Resolution 31-16 Add Project Phase: PE
Des#: 0500024 **Location: US 30, EB Bridge over Baker Ditch, 0.28 miles E of SR 17**
Bridge Replacement, Reinforced Conc. Construction
Total: \$230,540 Federal: \$184,432 (NHS) State: \$46,108 SFY: 2017

B. INDOT Amendment Exempt Project in Marshall County
Resolution 31-16 Add Project Phase: PE
Des#: 1298412 **Location: US 31, Bridge over N&S RR, NBL, 0.26 mi. S of SR 10**
Bridge Deck Overlay
Total: \$50,000 Federal: \$40,000 (NHS) State: \$10,000 SFY: 2017

Caitlin Stevens presented Resolution 31-16 containing INDOT initiated amendments and asked for any questions. There being no questions regarding this resolution, Caitlin requested the Policy Board’s approval.

A MOTION WAS MADE BY RICK POWERS
AND SECONDED BY PHIL JENKINS TO APPROVE
RESOLUTION 31-16. THE MOTION CARRIED.

Other Actions

Resolution 32-16 – Endorsement of the Active Transportation Plan

Zach Dripps presented Resolution 32-16, requesting the endorsement of the Active Transportation Plan (ATP), to the Policy Board. He explained the members of the Board were provided a printed copy in the days meeting materials and an electronic version prior to the meeting.

Zach indicated the recommendations in Chapter 5 were derived from information gathered during the planning process. There are 552 miles of proposed bicycle and pedestrian facilities throughout the region. Appendix A lists the proposed projects.

Zach reviewed the early action steps for implementation of the plan found in Chapter 6.

- Step 1: Adopt the Plan
- Step 2: Adopt a Complete Streets Policy
- Step 3: Establish an Active Transportation Committee (MATC)
- Step 4: Establish Baseline Counts and Measurements
- Step 5: Create an Active Transportation Design Guideline
- Step 6: Create an Active Transportation Educational Program
- Step 7: Develop a Regional Bikeways Signage and Wayfinding Plan
- Step 8: Seek Funding for High Priority Projects

A summary of the responses received during the 30-day public comment period was provided to each of the Policy Board members.

James stated it had been a year-long planning process to complete the Active Transportation Plan and thanked the MACOG staff, specifically Zach and Caitlin, for their work.

The Chairman asked if there were any questions or comments regarding the Active Transportation Plan (ATP). Jo Borden asked Zach to address the composition of the Active Transportation Committee (MATC) and what their ability to amend the plan would be. Zach explained the purpose of the Committee is to implement the strategies and recommendations of the ATP. It will be made up of individuals across the region; who are interested in active transportation. The specific number and individuals is in the discussion phase. MACOG intends to work with the Policy Board to identify the appropriate members and would welcome any volunteers who would like to serve on the MATC.

Zach recognized the members of the Active Transportation Plan Steering Committee who were in attendance and expressed appreciation for the time and effort spent working with MACOG throughout the planning process.

On behalf of the Policy Board, Chairman Thallemer expressed gratitude for the work that has been done.

The Executive Director explained the ATP is an addendum to the current long range transportation plan; Michiana on the Move – 2040 Transportation Plan. Resolution 32-16 asks the Policy Board to endorse the Active Transportation Plan as an addendum.

Hearing no additional questions or comments, the Chairman asked for the Policy Board's endorsement of the Active Transportation Plan.

A MOTION WAS MADE BY JEREMY STUTSMAN
AND SECONDED BY DWIGHT FISH TO ENDORSE
RESOLUTION 32-16, ADDING THE ACTIVE
TRANSPORTATION PLAN AS AN ADDENDUM TO THE
MICHIANA ON THE MOVE – 2040 TRANSPORTATION
PLAN. THE MOTION CARRIED.

Staff Update

Indiana Toll Road Concession Company (ITRCC) Presentation – August 10 Policy Board Meeting

The next MACOG Policy Board meeting will be held in the conference room at the MACOG office on August 10, 2016, at 10:00 AM. The ITRCC will provide updates on the Indiana Toll Road.

NARC (National Association of Regional Councils) Executive Directors Conference – September 18-20

NARC has selected South Bend as the location for this year's Executive Directors Conference. It will be held September 18 – 20, 2016, at the DoubleTree in downtown South Bend.

Indiana MPO (Metropolitan Planning Organization) Conference – September 20-22

James explained that the Indiana MPOs hold an annual conference in a different MPO location each year. The last time MACOG hosted the conference was in 2008 and was scheduled to host again in 2019. The 2016 conference was scheduled to be hosted by the Northwestern Indiana Regional Planning Commission (NIRPC) in Michigan City, September 20-22. After receiving notification of the dates selected for the NARC conference, NIRPC and MACOG determined it would be a benefit to hold both conferences in South Bend. Executive Directors and senior staff would then be able to attend both conferences. Also, peers from other states who will be attending the NARC conference may be able to provide presentations at the MPO conference for a mix of national and state MPO presentations. James invited the Policy Board member to participate in the conference.

James shared that he has recently been elected to the NARC Executive Directors Council (EDC) as an At-Large Representative. The EDC is the advisory body of the Association and reports to the Board of Directors.

PRIVILEGE OF THE FLOOR

Joseph Thallemer shared information about the 2016 Walk-n-Wander Warsaw downtown sculpture exhibit being presented by the Warsaw Public Arts Commission. The free walking tour displays 20 Seward Johnson life-size, bronze sculptures depicting people engaged in everyday activities. The exhibit will be available through September 29, 2016.

John Letherman expressed concern over the condition of the railroad crossing on US 31 in Marshall County. Rick Powers indicated INDOT is already addressing the situation. They have posted warning signs and contacted the railroad and indicated the urgent need for repair at the crossing. Rick also shared that INDOT will do spot paving until the repaving project is executed in the spring of 2017. James stated the condition of rail crossing is the responsibility of the railroad.

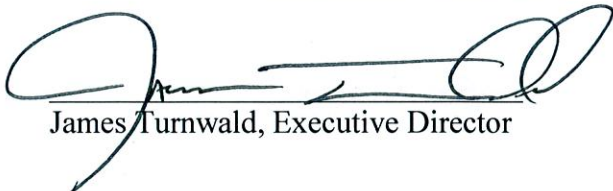
PUBLIC COMMENT


Ken Hecceg congratulated John Letherman and the US 31 Coalition for the work they have accomplished on US 31. He urged continued work on the project.

ADJOURNMENT

There being no further business, the following action was taken:

A MOTION WAS MADE BY RICK POWERS
AND SECONDED BY RON TRUEX TO ADJOURN
THE MEETING TO THE LIVABLE COMMUNITIES
WORKSHOP. THE MOTION CARRIED.


James Turnwald, Executive Director


Joseph Thallemer, Chair